

BILL NO. S-79-05-19

SPECIAL ORDINANCE NO. S-

94-79

AN ORDINANCE approving blanket City
Utilities Purchase Order Nos. B-1060
to B-1062, inclusive, for Office Supplies
for the Office Services Department.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE,
INDIANA:

SECTION 1. That the City Utilities Blanket Purchase Orders,
numbered and listed below, dated May 1, 1979, between the City Utilities
Purchasing Agent and the Board of Public Works and the following companies
for the purchase of office supplies for the Office Services Department, all
as more particularly set forth in said Purchase Orders, which are on file in
the Office of the Department of Purchasing and are by reference incorporated
herein and made a part hereof, be and the same is in all things ratified,
confirmed and approved, respectively, to wit:

COMPANYC.U.P.O.#

Business Equipment Company

B-1060

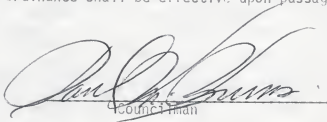
Shrex of Fort Wayne

B-1061

Doubleday Brothers & Company

B-1062

SECTION 2. That this Ordinance shall be effective upon passage
and approval by the Mayor.


Councilman

APPROVED AS TO
FORM & LEGALITY


William N. Salin, City Attorney

Read the first time in full and on motion by Burns, seconded by

Stier, and duly adopted, read the second time by title and referred to the Committee on City of Fort Wayne (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Chambers, City-County Building, Fort Wayne, Indiana, on _____, the _____ day of _____, 19____, at _____ o'clock _____ M., E.S.T.

DATE: 5-22-79

Charles W. Westerman
CITY CLERK

Read the third time in full and on motion by Burns,

seconded by Stier, and duly adopted, placed on its passage.

PASSED (LOST) by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT	TO-WIT:
TOTAL VOTES	<u>7</u>	_____	_____	<u>2</u>	_____
BURNS	<u>X</u>	_____	_____	_____	_____
HINGA	<u>X</u>	_____	_____	_____	_____
HUNTER	<u>X</u>	_____	_____	_____	_____
MOSES	<u>X</u>	_____	_____	_____	_____
NUCKOLS	_____	_____	_____	<u>1</u>	_____
SCHMIDT, D.	<u>X</u>	_____	_____	_____	_____
SCHMIDT, V.	_____	_____	_____	<u>X</u>	_____
STIER	<u>X</u>	_____	_____	_____	_____
TALARICO	<u>X</u>	_____	_____	_____	_____

DATE: 6-12-79

Charles W. Westerman
CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (ZONING MAP) (GENERAL) (ANNEXATION) (SPECIAL) (APPROPRIATION) ORDINANCE

(RESOLUTION) No. 2-94-79 on the 12th day of June, 1979.
ATTEST: (SEAL)

Charles W. Westerman

CITY CLERK

Winfield C. Moore Jr.

PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 13th day of June, 1979, at the hour of 11:30 o'clock A. M., E.S.T.

Charles W. Westerman
CITY CLERK

Approved and signed by me this 14th day of June, 1979
at the hour of 8:30 o'clock A. M., E.S.T.

Robert E. Elmendorf
MAYOR

Bill No. S-79-05-19

REPORT OF THE COMMITTEE ON CITY UTILITIES

We, your Committee on City Utilities to whom was referred an Ordinance
approving blanket City Utilities Purchase Order Nos. B-1060 to
B-1062, inclusive, for Office Supplies for the Office Services
Department

have had said Ordinance under consideration and beg leave to report back to the Common
Council that said Ordinance ad PASS.

PAUL M. BURNS - CHAIRMAN

SAMUEL J. TALARICO - VICE CHAIRMAN

VIVIAN G. SCHMIDT

DONALD J. SCHMIDT

JAMES S. STIER

6-12-79
DATE _____ CONCURRED IN
CHARLES W. WESTERMAN, CITY CLERK

Memorandum

To H. P. Wehrenberg, Board of Works Date May 1, 1979
From Ruth Winget, Purchasing Department
Subject Bid Reference # 517, Office Supplies

COPIES TO:

E. A. Stanczak
G. Thayer

Attached are bid documents and tab sheet relating to Blanket Order Numbers B-1060, 1061 and 1062 which is prepared favoring the following vendors.

	Purchase Order Numbers	Estimated Amount
Business Equipment Company	B-1060	\$3,548.75
Shrex of Fort Wayne	B-1061	1,865.70
Doubleday Brothers	B-1062	8,880.78

TOTAL APPROXIMATE VALUE: \$ 14,295.23

Please include the attached supporting information when this ordinance is submitted to City Council for approval. No Blanket Order numbers are to be given to the above vendors until Purchasing receives written evidence of Council approval.

Ruth Winget
Ruth Winget

Approved:

James R. Snyder
James R. Snyder

67-136-11
5/2/79

Council
5/22/79

Bid Ref. No.: 517 - OFFICE SUPPLIES

ITEM	Est. QTY.	DESCRIPTION	Bids - <i>Equipment</i> <i>Res - Equip - Equip</i>		<i>Shred of</i> <i>ap. 7-1-2019</i>		<i>Double Duty Book</i> <i>ap. 7-1-2019</i>	
			UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL
1.	50	Accopress Binders, 11 x 8½, side openings BFS 2507	<u>.57</u> ✓	<u>28.50</u>	<u>.66/k</u>	<u>33.00</u>	<u>.66/k</u>	<u>33.00</u>
2.	40	Accopress Binders, 11 x 8½, end opening BFS 1474 <i>1704</i>	<u>.69</u>	<u>27.60</u>	<u>.87/k</u>	<u>34.80</u>	<u>.68/k</u>	<u>27.20</u>
3.	80	Accopress Binders, legal size, end opening red, with 3" capacity	<u>.89</u>	<u>71.20</u>	<u>1.04/k</u>	<u>83.20</u>	<u>.87/k</u>	<u>69.60</u>
4.	40	Wilson Jones 14-14 11n Nylon Prong Binders, 14 7/8 x 11 sheet	<u>2.00</u>	<u>80.00</u>	<u>1.74/k</u>	<u>69.60</u>	<u>1.91/k</u>	<u>76.40</u>
5.	40	Three-Ring, Loose-leaf, Hard cover 1" Ring with cloth hinge, Binders, Rogers 4345-14	<u>6.98</u>	<u>279.20</u>	<u>3.19/k</u>	<u>127.60</u>	<u>2.58/k</u>	<u>103.20</u>
6.	10	National 63-161, 9½ x 6 Binders Sub W.J. 364-128	<u>1.20</u> ✓	<u>12.00</u>	<u>1.97/k</u>	<u>19.70</u>	<u>1.57/k</u>	<u>15.70</u>
7.	10	National 64-261, 9½ x 6 Three Ring binders, Sub. Rogers 3329-12 1" Rings	<u>5.30</u>	<u>53.00</u>	<u>3.96/k</u>	<u>39.60</u>	<u>3.38/k</u>	<u>33.80</u>
8.	10	National 87-784 Black, Hard Covers Three-ring Binders 3" Rings	<u>10.74</u>	<u>107.40</u>	<u>10.17/k</u>	<u>101.70</u>	<u>10.63/k</u>	<u>106.30</u>
9.	10	Wilson Jones 345-40, 8½ x 5½ 2" Ring Binders, Sub. Rogers 1345-40	<u>5.54</u>	<u>55.40</u>	<u>7.69/k</u>	<u>76.90</u>	<u>4.58/k</u>	<u>45.80</u>
10.	10	Rogers 4345-10, 8½ x 5½ 1" Binders stiff back, three ring	<u>3.90</u>	<u>39.00</u>	<u>3.19/k</u>	<u>31.90</u>	<u>2.47/k</u>	<u>24.70</u>
11.	10	Rogers 1344-14L, 11 x 8½ 1" Ring Binders	<u>6.86</u>	<u>68.60</u>	<u>9.12/k</u>	<u>91.20</u>	<u>5.44/k</u>	<u>54.40</u>
12.	10	Rogers 1349-44, three hole, black hard cover Binders 2" Rings	<u>3.90</u>	<u>39.00</u>	<u>5.10/k</u>	<u>51.00</u>	<u>3.41/k</u>	<u>34.10</u>
13.	4	Dorum & Pease 1471 Roll Books 14 1/4 x 9 1/4, with 150 pages	<u>9.70</u> ✓	<u>38.80</u>	<u>10.50/k</u>	<u>42.00</u>	<u>10.33/k</u>	<u>41.32</u>
14.	10	National Account Books, 37-331, or Dorum and Pease 67-1/8, 150 pages	<u>4.74</u>	<u>47.40</u>	<u>5.14/k</u>	<u>51.40</u>	<u>4.18/k</u>	<u>41.80</u>
15.	100	National 46-577 Money receipt books, 50 leaves, Sub. Wilson Jones S1607	<u>.63</u>	<u>63.00</u>	<u>.33/k</u>	<u>33.00</u>	<u>.53/k</u>	<u>53.00</u>
16.	150	Steno Notebooks, 36-746, Sub Wilson Jones 1115W	<u>.35</u>	<u>52.50</u>	<u>.40/k</u>	<u>60.00</u>	<u>.22/k</u>	<u>33.00</u>
17.	20 bx.	Blue Manuscript Covers, 9 x 15½, 100 per box, Eaton Z25	<u>3.50</u>	<u>70.00</u>	<u>3.70/k</u>	<u>74.00</u>	<u>2.55/k</u>	<u>51.00</u>
18.	1M	Slider Back Report Covers - Clear	<u>.14</u>	<u>140.00</u>	<u>.14/k</u>	<u>140.00</u>	<u>.13/k</u>	<u>130.00</u>

ITEM	EST. QTY.	DESCRIPTION
19	500	#4128 Duo-Tang Covers, Light Blue with Pockets on both covers
20.	1000	#1258 Duo-Tang Covers, Green, Gray, Red Light Blue, and Dark Blue
21.	12 sets	Drawer Frames 8½ x 11
22.	12 sets	Drawer Frames 8½ x 14
23.	6000	8½ x 11, 1/3, 1/5, or straight cut file Folders, heavy manila
24.	1400	Legal size file folders, 1/3, 1/5. or straight cut, Manila
25.	10 boxes	Pendaflex Folders 8½ x 11 Hanging
26.	10 boxes	Pendaflex Folders 8½ x 14 Hanging
27.	150	1524E Redrope file pockets, letter size
28.	70	1526E Redrope vertical file pockets
29.	700	#1514C, 11-3/4 x 9½ vertical file pockets
30.	150	#1516C, Legal size Pronto file pockets
31.	50	#1536G Redrope legal size file pockets with 5½" expansion
32.	300	#1534-G File Pockets
33.	50	Smead #1075G Expanding Wallets
34.	6	Webster Collegiate 7th Edition Dictionary
35.	5000	Sub. 20, size 2-7/16 x 4-5/16 Manila coin envelopes, with end flap
36.	100	Sub. 28, 9 x 12 White Catalogue Envelope
37.	500	Sub. 32, 7½ x 10½, glazed Kraft Klasp Envelopes
38.	1000	Sub. 32, 10 x 13 Glazed Kraft Klasp Envelopes
39.	1000	Sub. 32, 11½ x 14½ Glazed Kraft Klasp Envelopes
40.	1000	Sub. 32, 12 x 15½ Glazed Kraft Klasp Envelopes
41.	1600	Sub. 32, 6 x 9 Glazed Kraft Klasp Envelopes

UNIT PRICE	EST. PRICE	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL
20.52/c	102.60	1.15/c	75.00	2.2	9128
15.00/c	150.00	1.17/c	140.00	1.17/c	85.00
1.75	21.00	2.60/c	31.20	1.75/c	18.00
1.90	22.80	2.94/c	35.88	1.75/c	19.44
32.83/m	196.98	33.00/m	198.00	30.60/m	183.60
44.30/m	63.03	38.50/m	53.90	40.10/m	56.14
5.21	52.10	4.75/c	47.50	4.57/c	45.70
6.00	60.00	5.24/c	52.40	5.28/c	52.80
.55	82.50	5.97/c	89.55	5.97/c	72.00
.64	44.80	.68/c	48.30	.55/c	38.50
.45	315.00	4.65/c	344.55	4.65/c	380.00
.55	82.50	5.97/c	89.44	5.97/c	72.00
.74	37.00	1.14/c	39.50	1.14/c	32.00
.65	195.00	6.93/c	208.11	6.93/c	165.00
1.18	59.00	6.04/c	57.00	6.04/c	42.00
#9 7.87	47.22	7.60/c	456.60	7.60/c	469.20
9.58/m	47.90	No quote		6.76/m	33.80
4.50/c	4.50	4.95/c	49.5	4.95/c	6.00
49.20/m	2460	5.25/c	26.75	4.27/c	21.35
64.68/m	64.68	7.34/c	73.40	5.28/c	59.20
79.00/m	79.00	8.89/c	89.90	7.21/c	72.10
84.48/m	84.48	9.80/c	98.00	7.78/c	77.80
39.50/m	63.20	4.39/c	70.34	3.43/c	54.72

ITEM	QTY.	DESCRIPTION	Business Envelopes		Shelf		Accessories	
			UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL
42.	1000	Sub. 32, 10 x 15 Glazed Brown Kraft Envelopes without clasp, gummed end flap	65.88	✓ 65.88	NO QUOTE		P2 36-c98	
43.	500	9 1/4 x 14 1/2 Manila Envelopes, with clasp	7.66/c	38.30	8.65/c	43.25	P2 44	7.01/c 70.10
44.	500	10 x 15 Manila Envelopes with clasp	7.66/c	38.30	9.26/c	46.30	P2 48	6.58/c 32.90
45.	8000	9 x 12 Brown Clasp Envelopes	53.89/m	431.04	66.75/m	534.00	P2 70	7.01/c 35.05
46.	30 sets	Smead 1151-25, 11 x 8 1/2 Pressboard file guides, metal tabbed.	5.12	✓ 153.60	7.50/set	22.50	F2 1151-25	5.05/c 404.00
47.	15 sets	Smead 2151-25 Alphabetized Green Pressboard file Dividers, Legal size, Sub. Barkley 215-25-1	6.28	✓ 94.20	7.00/set	135.00	P2 2151-25	6.81/set 170.40
48.	10 sets	Smead 515-25, 3 x 5 Alphabetical Card Guides, Sub. Barkley 515-25	.75	✓ 7.50	1.00/set	10.00	C3 515-25	1.03/35
49.	10 sets	Smead 5151-25, 3 x 5 Alphabetical card guides, Metal tabbed, Sub. Barkley 515-25-1	3.40	✓ 34.00	4.40/set	44.00	F2 5151-25	8.40
50.	20 sets	Smead 625-25, 4 x 6 Buff Guides, Alphabetical, Sub. Barkley 675-25	6.3	✓ 12.60	.85/set	17.00	F2 625-25	3.62/set 36.20
51.	10 boxes	1/5 cut, 3 x 5 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 575	1.22	✓ 12.20	1.65/bx	16.50	F2 525	1.67/set 13.40
52.	10 boxes	1/3 cut, 3 x 5 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 573	1.22	✓ 12.20	1.65/bx	16.50	F2 523	1.32/c 13.20
53.	10 boxes	1/3 cut, 4 x 6 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 673	1.87	✓ 18.70	2.55/bx	25.50	F2 623	2.04/c 20.40
54.	10 boxes	1/5 Cut, 4 x 6 Card Guides, Plain Blank Tab Buff, 100 per box	1.87	✓ 18.70	2.55/bx	25.50	F2 625	3.04/c 30.40
55.	10 sets	Smead 6151-25, 4 x 6 Alphabetical Metal tabbed file guides, Sub. Barkley 615-25-1	3.65	36.50	6.97/set	69.70	F2 6151-25	3.91/c 39.10
56.	10 boxes	1/3 cut, 5 x 8 Card Guides, plain blank tab, Buff 100 per box, Sub. Barkley 873	2.72	✓ 27.20	3.75/bx	37.50	F2 873	3.98/c 39.80
57.	30 sets	4 x 6 Plastic tabbed card guides, Buff Alphabetical	1.20	✓ 36.00	1.60/set	48.00	F2 6250-25	1.36/set 40.80
58.	30 sets	5 x 8 Plastic tabbed card guides, Buff-Alphabetical	1.38	✓ 41.40	1.85/set	55.50	F2 8240-25	1.54/set 46.30
59.	20 sets	3 x 5 Plastic Tab Alphabetical Card Guides	8.4	✓ 16.80	1.17/set	23.40	F2 5250-25	1.90
60.	20 sets	5 x 8 Alphabetical, metal tabbed pressboard file guides, Sub. Barkley 815-25-1	4.12	82.40	2.70/set	54.00	F2 8151-25	4.32/set 86.40
61.	7000	3 x 5 White ruled cards, #110 Index	2.57/m	17.99	3.43/m	24.01	F2 110	1.80/m 12.60
62.	3000	4 x 6 White ruled cards #110 Index	4.18/m	12.54	5.85/m	17.55	F2 110	3.18/m 9.54

ITEM	EST. QTY.	DESCRIPTION	Business Equipment		Office		Accounting	
			UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL
63.	3000	5 x 8 White ruled cards, #110 Index	8.30/m	24.90	8.90/m	26.70	5.10/m ✓	15.30
64.	5000	8 1/2 x 11 National 14-281 White Faint Ruled, three ring filler paper	9.68/m ✓	48.40	13.40/m	62.00	1.00/c ✓	50.00
65.	30	National 45-604 Analysis Pads, Sub. Wilson Jones 7204	1.40	42.00	1.39/cw	41.70	1.14/cw ✓	34.20
66.	30	National 45-607 Analysis Pads, Sub. Wilson Jones 7207	1.40	42.00	1.39/cw	41.70	1.14/cw ✓	34.20
67.	20	Wilson Jones G7214D Analysis Pads	1.40	28.00	1.48/cw	29.60	1.14/cw ✓	22.80
68.	40	National 45-608 Analysis Pads, Sub. Wilson Jones 7208	1.40	56.00	1.39/cw	55.60	1.14/cw ✓	45.60
69.	75	Wilson Jones 7513 Analysis Pads	2.75	206.25	2.90/cw	217.50	2.21/cw ✓	165.75
70.	10	G7608B Wilson Jones Analysis Pads	1.68	16.80	1.77/cw	17.70	1.14/cw ✓	11.40
71.	10	National 45-104 Analysis Pads, Sub. Wilson Jones 7604	1.04	10.40	1.00/cw	10.00	1.14/cw ✓	11.40
72.	30	W.J. Columnar Pads #G7205	1.40	42.00	1.48/cw	44.40	1.14/cw ✓	34.20
73.	600	Wilson Jones Columnar 10-3 sheets, 9 1/4 x 11 7/8	5.80	34.80	5.89/c	35.34	4.78/c ✓	28.68
74.	5 pkg.	G10-8 Ledger Sheets	5.80	29.00	5.89/c	28.45	4.78/c ✓	23.90
75.	70 dz.	8 1/2 x 11 Letter size ruled pads, yellow white #59-0250	2.99	209.30	2.94/dz	205.80	2.80/dz ✓	196.00
76.	100 dz.	8 1/2 x 14 Legal ruled pads, yellow, white	4.29	429.00	4.20/dz	420.00	3.96/dz ✓	396.00
77.	100 dz.	8 1/2 x 11 Legal ruled pads, yellow, white #59-1280	3.87	387.00	3.94/dz	394.00	3.31/dz ✓	331.00
78.	1 gr.	5 x 8 legal pads - Canary	26.05/94	26.05	2.19/dz	25.20	1.77/cw ✓	24.48
79.	1 gr.	5 x 8 Legal Pads. - White	26.05/94	26.05	2.19/dz	25.20	1.77/cw ✓	24.48
80.	600	8 1/2 x 11 Acetate sheet protectors, for three ring binders, #313, .005 Ga.	.06 ✓	36.00	.07/cw	42.00	.07/cw	42.00
81.	12 rls.	C R 16 Correction Tape	.57	7.08	.55/pl	6.60	.44/pl ✓	5.28
82.	10	Paper Spindles	.67	6.70	.72/cw	7.20	.57/cw ✓	5.70
83.	60	Ko-Rec-Type, all colors	.69	41.40	.15/cw	45.00	.10/cw ✓	36.00
84.	20	Ko-Rec-Type, for Errors	.69	13.80	.15/cw	9.00	.10/cw ✓	12.00
85.	50 lbs.	Misc. Rubber Bands, size 10, 14, 16, 19, 32, 62, and 84	2.70	135.00	1.80/cw ✓	90.00	1.93/pl ✓	96.50

ITEM	QTY.	DESCRIPTION	Unitary Price		Subtotal		Unitary Price		Subtotal		Unitary Price		Subtotal	
			UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL
86.	16	Weis #35 File Boxes, Sub. Hedges #1035	2.84	45.44	3.10/ea	49.60	2.30/ea	36.80	2.30/ea	36.80	2.30/ea	36.80	2.30/ea	36.80
87.	16	Weis #46 Storage Boxes with follow black for 4 x 6 cards, Sub. Hedges #1046	3.18	50.88	3.44/ea	55.04	2.57/ea	41.12	2.57/ea	41.12	2.57/ea	41.12	2.57/ea	41.12
88.	10	Weis #835 WG, Gray Metal File Boxes, for 3 x 5 Cards	4.27	42.70	5.62/ea	56.20	5.26/ea	52.60	5.26/ea	52.60	5.26/ea	52.60	5.26/ea	52.60
89.	20	Weis #846 WG, Gray Metal File Boxes, for 4 x 6 Cards	5.05	101.00	6.60/ea	132.00	6.22/ea	124.40	6.22/ea	124.40	6.22/ea	124.40	6.22/ea	124.40
90.	20	#533 - 3 x 5 File Boxes 3" Deep	1.53	30.60	2.53/ea	50.60	2.38/ea	47.60	2.38/ea	47.60	2.38/ea	47.60	2.38/ea	47.60
91.	10	Weis #858 WG, Gray Metal File Boxes, for 5 x 8 Cards	5.79	57.90	7.64/ea	76.40	6.78/ea	67.80	6.78/ea	67.80	6.78/ea	67.80	6.78/ea	67.80
92.	18	Hedges File Boxes #1058	3.90	70.20	3.89	70.02	3.22/ea	57.96	3.22/ea	57.96	3.22/ea	57.96	3.22/ea	57.96
93.	20	1210L Pronto File, Letter size with Metal Front Drawer Type	8.61	172.20	9.56	191.20	7.57/ea	151.40	7.57/ea	151.40	7.57/ea	151.40	7.57/ea	151.40
94.	16	1510L Pronto Files, Legal size with metal front drawer type	10.56	168.96	11.74	187.84	9.31/ea	148.96	9.31/ea	148.96	9.31/ea	148.96	9.31/ea	148.96
95.	20	#2 Liberty Storage Boxes	1.82	36.40	1.70/ea	34.00	1.54/ea	30.80	1.54/ea	30.80	1.54/ea	30.80	1.54/ea	30.80
96.	60	#11 Liberty Storage Boxes	2.28	136.80	2.20/ea	132.00	1.97/ea	118.20	1.97/ea	118.20	1.97/ea	118.20	1.97/ea	118.20
97.	50	#12 Liberty Storage Boxes	2.47	123.50	2.44/ea	122.00	2.14/ea	107.00	2.14/ea	107.00	2.14/ea	107.00	2.14/ea	107.00
98.	50	#15 Liberty Storage Boxes	1.94	97.00	1.85/ea	92.50	1.66/ea	83.00	1.66/ea	83.00	1.66/ea	83.00	1.66/ea	83.00
99.	20	#18 Liberty Storage Boxes	1.82	36.40	1.71/ea	34.20	1.50/ea	30.00	1.50/ea	30.00	1.50/ea	30.00	1.50/ea	30.00
100.	30	6 x 9 Clipboards, #203	.63	18.90	.83/ea	24.90	.67/ea	20.10	.67/ea	20.10	.67/ea	20.10	.67/ea	20.10
101.	30	Letter size Clipboards	.63	18.90	.87/ea	26.10	.62/ea	18.60	.62/ea	18.60	.62/ea	18.60	.62/ea	18.60
102.	40	Legal Size Clipboards	.69	27.60	.93/ea	37.20	.67/ea	26.80	.67/ea	26.80	.67/ea	26.80	.67/ea	26.80
103.	30,000	#1 Paper Clips	1.68/m	50.40	1.45/m	43.50	.96/m	28.80	.96/m	28.80	.96/m	28.80	.96/m	28.80
104.	24 bx.	#1 Paper Clips (12 to box)	.58	13.92	.45/bx	10.80	.26/bx	6.24	.26/bx	6.24	.26/bx	6.24	.26/bx	6.24
105.	4,000	#3 Paper Clips, 7/8" long	1.68/m	6.72	1.45/m	5.80	1.26/m	5.04	1.26/m	5.04	1.26/m	5.04	1.26/m	5.04
106.	2,000	Jumbo Paper Clips, 2" Long	5.40/m	10.80	5.00/m	10.00	3.43/m	6.86	3.43/m	6.86	3.43/m	6.86	3.43/m	6.86
107.	4 dz.	Magnetic Clips with 1 1/2" Clamp Hunt PE 2026, or equivalent	3.84	15.36	3.39/dz	13.56	3.36/ea	13.44	3.36/ea	13.44	3.36/ea	13.44	3.36/ea	13.44
108.	24	Magnetic Paper Clip Holders	.97	23.28	.80/ea	19.20	1.08/ea	25.92	1.08/ea	25.92	1.08/ea	25.92	1.08/ea	25.92
109.	4 dz.	Magnetic clips with 2 1/4" Clamp Hunt PE 2027 or equivalent	5.44	21.76	4.76/dz	18.80	5.36/ea	21.44	5.36/ea	21.44	5.36/ea	21.44	5.36/ea	21.44

Business Supplies

Staplex

Pamela Day

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL
110.	8 dz.	#2 Binder Clip-Clamps	84	6.72	60/box ✓	4.80	72/box H4 25/6C	5.76
111.	4 dz.	#5 Binder Clip-Clamps L.E.B.	1.36	5.44	80/box ✓	3.20	120/box H4 33	4.80
112.	4 dz.	#10 Binder Clip-Clamps	3.42	13.68	190/box ✓	7.60	300/box H4 100	12.00
113.	50	#1 Stamp Pads, Black & Red	70	35.00	180/box	42.50	37/box H2 100	37.50
114.	20	#2 Stamp Pads, Black & Red	1.04	20.80	115/box	23.00	88/box R2 200	17.60
115.	50	1/2" Scotch Tape Dispensers, H-126	.29 ✓	14.50	136/box	18.00	31/box AS H100	15.50
116.	50	3/4" Scotch Tape Dispensers, H-127	.29 ✓	14.50	136/box	18.00	31/box AS H127	15.50
117.	6	C-20 Tape Dispensers	4.85 ✓	29.10	579/box	34.74	486/box AS C20	29.16
118.	4 dz.	#100 Pink Pearl Erasers	2.07	8.28	235/box	10.00	17/box N6 100	8.16
119.	10 dz.	#7099D AW Faber Eraser Sticks, with Brush Sub. Venus	3.04 ✓	30.40	315/box	31.50	318/box N6 7099B	31.80
120.	2 gr.	Pencil Tip Wedge Erasers	4.45	8.90	459/box	9.18	103/box N6 1212	8.64
121.	4 dz.	#211 Art Gum Erasers	3.04	12.16	260/box ✓	10.40	222/box N6 211	10.08
122.	6 dz.	#7077B Erasers	3.04 ✓	18.24	315/box	18.90	318/box N6 7077B	19.08
123.	2 dz.	#400 Eberhard Faber Pink Pearl Erasers	3.06	6.12	315/box	6.30	233/box N6 400	5.52
124.	2 dz.	#1207 Eberhard Faber Erasers	3.06	6.12	235/box	6.70	280/box H4 71504	5.60
125.	4,000	#4 Round Head Brass Fastners	10.80/box	43.20	268/box	30.72	108/box N7 4022	43.20
126.	8 bx.	#22 Acco Fastners, 50 per box	1.83	14.64	210/box	16.80	176/box AS	11.68
127.	10 dz.	Parr Swingline Finger Tips, size 11, 11½, 12, 13 and 13A	1.11	11.10	115/box	16.50	100/box N5 376	16.00
128.	6	Liberty #76, 7 x 9 metal copy holder	2.00	12.00	157/box ✓	9.54	160/box H4 36	9.60
129.	20 bx.	Push Pins Assorted Colors	2.07 (100/bx)	41.40	391/box	7.80	150/box N3 1600	30.00
130.	60	Letter size, desk trays, gray #1600 Eldon	1.86	111.60	188/box	112.80	145/box N3 1604	87.00
131.	20	Eldon Desk Trays, Legal #1604	3.60	72.00	367/box	73.40	283/box N5 1604	56.60
132.	20 pkg.	Avery 1/2" dots, white	.49 ✓	9.80	150/pkg	30.00	85/pkg N5 R805	17.00
133.	20 pkg.	Avery 1/2" dots, colors	1.33	26.60	120/pkg	30.00	102/pkg N5 8051	30.60
134.	20 pkg.	Avery 3/4" dots, colors	1.59	31.80	150/pkg	30.00	126/pkg N5 15459	35.20
135.	2 dz.	Smead Spi-Roll labels, Cherry, Blue, & Buff	7.25	14.50	235/box	14.70	58/box N5 494	13.92

ITEM	EST. QTY	DESCRIPTION	Business Equipment		Office		Similarity	
			UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL
136.	40 pkg.	Labels, Avery Self-Adhesive, unprinted S-6432	1.57	60.40	1.92/pkg 76.80	1.32/pkg 52.80	A5 56.432	
137.	40 pkg.	Labels, Avery Self-Adhesive, unprinted 5375	1.79	71.60	1.79/pkg 68.00	1.57/pkg 62.80	A8 53.75	
138.	6	"Cavaller" List-finders, complete	11.38	68.28	10.45/ea 62.70	11.88/ea 77.28	A2 58	
139.	8	List Finders refills, Cavaller Model	2.42	19.36	2.25/ea 18.00	2.42/ea 19.36	A2 50CR	
140.	10	Bates List Finders, "Director" Model - complete	7.59	75.90	6.95/ea 69.50	7.88/ea 78.80	A2 58	
141.	8	List Finders Refills, "Director" Model	2.42	19.36	2.25/ea 18.00	2.42/ea 19.36	A2 58DR	
142.	6 bx.	3631 Carter's Purple Ditto Masters, 8 1/2 x 11 Sub. Allied	4.56	27.36	4.99/ea 29.94	5.21/ea 31.26	N7 3-105-11	
143.	30 dz.	Felt-tipped Markers, Pencil type, Estabrook, various colors, Sub. Dri-Mark PR & PFR	3.72	111.60	3.95/dz 118.50	3.10/dz 93.00	N2 1170	
144.	30 dz.	Hi-Liters Assorted Colors	3.72	111.60	4.08/dz 122.40	4.08/dz 122.40	A2 774	
145.	24	Sterling Master Envelopes, Moistened (Plastic tube with sponge)	1.60	14.40	1.36/ea 8.64	1.23/ea 5.52	A8 15	
146.	40 gr.	Black Lead Pencils, Ticonderoga #2, 2 1/2, & 3.	14.22/gr	568.80	14.00/gr 560.00	12.96/gr 518.40	N5 1388	
147.	50 dz.	Eagle Veri-Thin Pencils, with erasers, various colors	1.78	89.00	1.64/dz 82.00	1.42/dz 71.00	A5 796	
148.	20 dz.	Eagle Veri-Thin Pencils, without erasers, various colors	1.78	35.60	1.64/dz 32.80	1.42/dz 28.40	N5 2700	
149.	8 dz.	A.W. Faber-Castell Drawing Pencils 2H & 3H	3.47	27.76	3.50/dz 28.00	3.56/dz 28.48	N5 9000	
150.	60 dz.	All-Rite Office Ritors, Extra fine line, #522, #542, Colors Red, Blue & Black	3.10	186.00	2.83/dz 169.80	3.55/dz 201.60	N1 5542	
151.	60 dz.	S54E Mod. All Rite Pens	2.40	144.00	1.98/dz 118.80	2.88/dz 172.80	N5 34E	
152.	1-gr.	#208 Magic Marker - All Colors	2.97/dz	35.64	4.200/gr 42.00	2.66/dz 31.92	N2 208	
153.	4 dz.	Universal Refills for Ball Point Pens, Medium point, Blue, Black and Red	3.45	13.80	3.44/dz 13.96	3.60/dz 14.40	N1 13E	
154.	7 dz.	Magic Markers Wide Nib. El Marko	4.45	31.15	NO QUOTE	3.34/dz 23.38	N30 743-01	
155.	2 grs.	Pentel Rolling Riter Assorted Colors #R-100	89.41	178.82	97.92/gr 195.84	6.60/gr 132.00	N1 100	
156.	2 grs.	Wonder Ritors Assorted Colors	41.40	82.80	49.37/gr 98.74	4.75/dz 114.00	N2 880	
157.	1 gr.	Lindy Medium Pens #460M Assorted Colors	53.64	53.64	49.32/gr 49.32	4.20/dz 42.00	N1 460M	
158.	10 tubes	Pentel Eraser Refills	3.7	3.70	3.5/ea 3.50	3.4/ea 3.40	N4 10510	

ITEM	EST. QTY.	DESCRIPTION	Dennison Equipment		Office X		A.C. & C.	
			UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL
159.	1 dz.	Sta-Put Pen and Anchors - W. T. Rogers	16.92	16.92	1.89/ea	16.68	1.30/ea ^{N1 2109}	14.40
- 160.	2 dz.	Sta-Put Pen Refills - W. T. Rogers	8.28	16.56	.70/ea	14.80	.45/ea ^{N1 2108}	10.80
- 161.	60 dz.	Bic Pens, Medium Point	1.86	111.60	1.92/dz	115.20	.83/ea ^{N1 331-11}	49.80
- 162.	60 dz.	Bic Pens, Fine Point	2.22	133.20	2.14/dz	128.40	.83/ea ^{N1 336-11}	49.80
163.	4 dz.	Papermate Pens, Refillable Ball Point	7.44	29.76	8.50/dz	34.00	.37/ea ^{N1 330-59}	17.76
164.	36	Pental Sharp 5 Eversharps	1.23	44.28	1.90/ea	70.20	1.20/ea ^{N3 151A}	43.20
165.	30 tubes	Pental Lead for Sharp 5 Pencils	.42	12.60	.49/ea	14.70	.50/ea ^{N4 100}	15.00
166.	4 dz.	Dri-Mark Nylon Tip Pen, Various Colors	2.88	11.52	3.95/dz	15.80	1.20/dz ^{N2 860}	4.80
167.	20	Medium Priced Metal Letter Openers	.51	10.20	.37/ea	7.40	.42/ea ^{H3 150}	8.40
168.	2 ct.	#2 Dennison gummed Reinforcements, 72 boxes to a carton	11.52	23.04	14.25/dz	28.50	.22/ea ^{A5 52-112}	31.68
169.	24	12" Wood Ruler, with double metal edge	.46	11.04	.38/ea	9.12	.34/ea ^{N1 12-12}	8.16
170.	24	15" Wood Ruler, with double metal edge	.57	13.68	.44/ea	10.56	.46/ea ^{N1 12-15}	11.04
171.	24	18" Wood Ruler, with double metal edge	.69	16.56	.50/ea	12.00	.49/ea ^{N1 102-18}	11.76
172.	20	8" straight scissors, medium priced	1.86	37.20	1.88/ea	37.60	1.97/ea ^{H3 70-10}	39.40
173.	36	#30 Acco Staplers #73304	7.74	278.64	8.35/ea	300.60	7.44/ea ^{H1 243-20}	267.84
174.	50 bx.	Staples for #4 Swingline Staplers	.61	30.50	.70/bx	35.00	.48/bx ^{H1 15}	24.00
175.	10 bx.	Ace #700 undulated staples	1.39	13.90	1.19/bx	11.90	1.13/bx ^{H1 700}	11.30
176.	6	#702 Ace Clipper Stapler	6.83	40.98	7.44/ea ^(muck...)	43.02	5.93/ea ^{H1 702}	35.52
177.	40	Ace Standard #600 Staple Removers	.62	24.80	.50/ea	20.00	.54/ea ^{H1 600}	21.60
178.	20	Pencil Sharpener, Boston 1068, self-feed Baige color, vacuum base	5.89	117.80	7.90/ea	158.00	6.11/ea ^{m3 1068}	122.20
179.	10	Desk Organizers K3-20HV-CRA	6.19	61.90	14.77/ea	147.70	10.69/ea ^{K3 70}	106.90
180.	10	Desk Organizers #306	6.75	67.50	10.03/ea	100.30	7.54/ea ^{K3 306}	75.40
181.	4 rls.	#710 Scotch Tape, 2" wide x 72 yds. black pressure	4.16	16.64	5.70/rl	22.80	8.00/rl ^{A8 710}	32.00
182.	80	#810 Mending Tape, 1" x 1296"	.71	56.80	.73/rl	60.00	.77/ea ^{A8 8105}	61.60
183.	60	#810 Mending Tape 3/4" x 300" with Dispenser	.44	26.40	.39/rl	23.40	.28/ea ^{A8 105A}	16.80

ITEM	EST. QTY.	DESCRIPTION	Business Equip.		Shelf		Revolving	
			UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL
184.	150	#810 Mending Tape, 3/4 x 1296"	.93 ✓	139.50	.99/ea ✓	148.50	1.02/ea ✓	153.00
185.	20	#810 Mending Tape 3/4" x 2592"	1.64 ✓	32.80	1.74/ea ✓	34.80	1.79/ea ✓	35.80
186.	70	#600 Scotch Tape, 1"x1296"	.52 ✓	36.40	.54/ea ✓	37.80	.55/ea ✓	38.50
187.	50	#600 Scotch Tape, 3/4" x 1296"	.69 ✓	34.50	.73/ea ✓	36.50	.76/ea ✓	38.00
188.	20	#600 Scotch Tape, 3/4" x 2592"	1.15 ✓	23.00	1.16/ea ✓	23.20	1.26/ea ✓	25.20
189.	50	#230 Scotch Brand Drafting Tape, 3/4" x 60 yds. rolls	1.17 ✓	58.50	1.45/ea ✓	72.50	1.45/ea ✓	72.50
190.	30	#230 Scotch Brand Drafting Tape, 1" x 60 Yard Rolls	1.48 ✓	44.40	1.80/ea ✓	54.00	1.80/ea ✓	54.00
191.	100 ft.	Magnetic Tape - 1/2" Wide	.22 ✓	22.00	No QUOTE		.28/ft ✓	28.00
192.	40 rls.	1/2" Wide Dymo Tape, Black, Blue, Green & Brown	.44 ✓	17.60	.90/rl ✓	36.00	.53/rl ✓	21.20
193.	40 rls	3/8" Wide Dymo Tape, Black, Blue, Green & Brown	.55 ✓	22.00	1.10/rl ✓	44.00	.65/rl ✓	26.00
194.	20 rls	1/2" Dymo Tape, Assorted Colors	.77 ✓	15.40	1.34/rl ✓	26.80	.80/rl ✓	16.00
195.	1 dz.	Engrs. Scales & Cases (3 sided)	1.77/ea ✓	14.04	No QUOTE		2.02/ea ✓	24.24
196.	30 bx.	1/2" Clear Index Tabbing, 5 ft. per box	.72 ✓	21.60	.69/box ✓	20.70	.55/box ✓	16.50
197.	20 bx.	1/3" Index Tabs, Various Colors, 5 ft. per box	.72 ✓	14.40	.69/box ✓	13.80	.55/box ✓	11.00
198.	24 rls.	#880, 3/4" x 60 yd., Filament tape, Scotch Brand	2.04 ✓	48.96	2.30/rl ✓	55.20	2.90/rl ✓	69.60
199.	12	#18 Polished Cotton Twine 1/2" Balls	1.45 ✓	17.40	1.15 ✓	13.80	1.43/ea ✓	17.16
200.	12	2 1/2 lb. Cones of 20 Ply Cotton Twine	7.89 ✓	94.68	No QUOTE		6.14/ea ✓	73.68
201.	30	19 x 24 Green Desk Pad Blotters	.24 ✓	7.20	.15/ea ✓	4.50	.20/ea ✓	6.00
202.	50	19 x 24 Desk Pads, Green 21403	2.10 ✓	105.00	2.25/ea ✓	112.50	2.36/ea ✓	118.00
203.	100	19 x 24 Acetate Desk Pad Covers, .0075 thick	.63 ✓	63.00	.65/ea ✓	65.00	.63/ea ✓	63.00
204.	10	Rubber Pads for Under Typewriters	1.56 ✓	15.60	1.60/ea ✓	16.00	1.82/ea ✓	18.20
205.	6	X6-403CR, 1/2" Clipper type paper punches	1.00 ✓	6.00	.69/ea ✓	4.14	.80/ea ✓	4.80
206.	30	Write-O-Folio Jr.	1.32 ✓	39.60	1.50 ✓	45.00	1.80/ea ✓	54.00
207.	30	Write-O-Folio Legal size	2.19 ✓	65.70	3.36/ea ✓	99.00	2.25/ea ✓	67.50
208.	40	Write-O-Folio Letter Size	2.12 ✓	84.80	2.55/ea ✓	102.00	1.89/ea ✓	75.60
209.	1 gr.	Liquid Paper - White	1.65/ea ✓	9.30	1.53/ea ✓	79.20	1.62/ea ✓	89.28

ITEM	EST. QTY.	DESCRIPTION	Business Equip't.		Shelf		Household	
			UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL
210.	24 bt.	Liquid Paper Thinner	.30	7.20	54/can 12.96	28/can 6.72	5.3 565	✓ 6.72
211.	60 btls	Liquid Paper - Copies Only	.65	39.00	60/can 36.00	62/can 37.20	5.3 716	✓ 37.20
212.	60 btls.	Liquid Paper - In Colors	.75	45.00	74/can 44.40	71/can 42.60	5.3 586	✓ 42.60
213.	30 gal.	Ditto Fluid, in 1 gallon jugs	2.45	73.50	320/gal 112.50	2.20/gal 66.00	1.7 515 A	✓ 66.00
214.	10 doz.	A-59 Bic Pens	4.20	42.00	48/1 doz 49.70	32/can 38.40	N 2 1.57	✓ 38.40
215.	20	Stamp Pads Ink, in 1 1/2 oz. bottles black & red	.59	✓ 11.80	59/can 11.80	67/can 13.40	R 3 587	✓ 13.40
216.	4 dz.	Carter's Rubber Cement, 4 oz. bottles, Sub. Ross - Evans	5.76	23.04	54/can 25.92	41/can 19.68	C 1 444	✓ 19.68
217.	10	Empty Pint Jar, with Applicator Brush, for Carter's Rubber Cement	2.13	✓ 21.30	2.40/can 24.00	2.44/can 24.40	C 1 442 BR	✓ 24.40
218.	4	Carter's Rubber Cement, in 1 gallon containers	5.69	22.76	6.35/gal 25.20	5.40/can 21.60	C 1 440	✓ 21.60
219.	4	Carter's Rubber Cement Thinner, in 1 quart containers, Sub. Ross-Evans	1.39	✓ 5.56	2.40/can 9.60	1.62/can 6.48	C 1 917	✓ 6.48
220.	30	Scat Typewriter Cleaner, 2 oz. Bottles	.84	25.20	89/can 26.70	78/can 23.40	5.3 2	✓ 23.40
221.	5,000	Tag Wire, 12" 1000 per bundle	2.40/m	12.00	2.95/m 14.75	1.44/m 7.20	A 5 14419	✓ 7.20
222.	40 pcs.	Poster Board 22" x 20" White	.26	✓ 10.40	.34/can 13.60	.30/can 12.00	D 4 56-C10	✓ 12.00
223.	20 bx.	Large Thumb Tacks, #4, 100 per box	.46	9.20	.40/can 8.00	.44/can 9.80	1.44 533	✓ 9.80
224.	10 dz.	Map Tacks, Assorted Colors	1.15	✓ 11.50	1.79/can 17.90	1.22/dz 12.20	2.07	✓ 12.20
225.	20 sets	C1-213-B Alco Indexes	.69	13.80	70/set 14.00	6.50/set 13.00	2.3 00 1213-B	✓ 13.00
226.	15 cans	3M Desk & Office Cleaners	1.22	18.30	1.39/can 20.85	1.15/can 17.25	A 7 573	✓ 17.25
227.	4 sets	9" High Metal Bookends	2.40	✓ 9.60	2.98/can 11.92	3.24/can 12.96	K 3 2144	✓ 12.96
228.	8 sets	5" High Metal Bookends	.93	✓ 7.44	1.20/can 9.60	1.80/can 14.40	K 3 2145	✓ 14.40
229.	10	15" Waste Baskets	2.19	21.90	3.85/can 38.50	1.90/can 19.00	K 6 2956	✓ 19.00
230.	10	12 1/2" Waste Baskets	1.50	15.00	3.50/can 35.00	1.30/can 13.00	K 6 2955	✓ 13.00
231.	40	47-812 Binders	1.19	47.60	.88/can 35.20	.70/can 28.00	2.2 47-812	✓ 28.00
232.	10	241-40N Post Binders	7.94	142.92	9.30/can 168.30	6.85/can 120.96	1.4 341-110N	✓ 120.96
233.	6	LV-219-A Legal Accordion Filo Alphabetized	6.34	38.04	5.60/can 33.60	4.87/can 29.24	P 6 R 219A	✓ 29.24
234.	6	R217A, Accordion or expanding files, letter size alphabetized	4.35	26.10	4.00/can 24.00	3.40/can 20.88	P 6 R 217A	✓ 20.88

ITEM	EST. QTY.	DESCRIPTION	7/11/2012 12:45 PM		Xerox		Xerox	
			UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL
235.	70	Indexes 504-40M	1.38	96.60	1.66/cu	117.00	1.36/cu	95.40
236.	6 dz.	Flash 32 Markers	3.11	18.66	3.28/dz	19.68	3.37/dz	20.22
237.	5,000	C-35 Rolodex Cards	5.57/m	27.85	5.94/m	29.70	6.12/m	30.60
238.	1 Gross	Flash 30 Markers Assorted Colors	33.24	33.24	31.85/gp	31.85	3.05/dz	13.20
239.	6	3 Hole Paper Punch Y4-33	6.42	38.52	5.95/cu	35.70	4.63/cu	27.78
240.	2 dz.	#1 Daters	19.20	38.40	1.29/cu	30.96	.91/cu	21.84
241.	2 dz.	#2 Daters	25.32	50.64	1.64/cu	39.36	1.15/cu	27.60
242.	1M Rolls	21" Add Machine Paper Single & White	.20	200.00	.22/cu	220.00	.22/cu	220.00
243.	1M Rolls	3" Add Machine Paper	.33	330.00	.74/cu	340.00	.30/cu	300.00
244.	1M Rolls	3 7/16" Add Machine Paper	.37	370.00	.41/cu	410.00	.40/cu	400.00
245.	2 doz.	#21 Liberty Box	1.85/cu	44.40	1.86/cu	44.64	1.55/cu	37.20
246.	100	C-213 Alpha. Index	1.62/cu	162.00	1.50/cu	150.00	1.36/cu	136.00
247.	15 boxes	#42 Oxford Plastic Tabs	1.29	19.35	1.30/cu	19.50	1.02/cu	15.30
248.	20 gross	PILOT FINE LINE SWPP	59.76	1195.20	59.60/gp	1192.00	3.86/cu	76.80
249.	100	Budd Cassette Tapes 60 Min.	1.09	109.00	1.25/cu	125.00	1.11/cu	111.00
250.	100	Budd Cassette Tapes 90 Min.	1.55	155.00	1.74/cu	174.00	1.53/cu	153.00
251.	3/M	#12 Manila Envelopes	21.90/m	65.70	24.40/m	73.20	2.16/m	64.80
252.	5/M	#5-G Manila Tags	10.28/m	51.40	7.99/m	39.95	7.92/m	39.60
TOTAL AMOUNT			16,372.57		16,531.07		14,887.03	

CITY OF FORT WAYNE

DEPARTMENT OF PURCHASES

Number One Main St., Ft. Wayne, Ind. 46802

INVITATION

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Advise your reply as indicated below.

*Mail all replies and correspondence, etc. to Attn. of Jim Snyder 423-7037

DEPARTMENT OF PURCHASES

Room 470, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department or Division Office Services Department

Basement, City County Bldg.

Address One Main St., Ft. Wayne, Indiana 46802

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing

Time of Bid Tuesday, April 10, 1979 at 10:30 A.M.

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 14664. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

TAX EXEMPT (Unless otherwise indicated)

Page 1 of 16Ref. No. 517Date March 6, 1979

Date wanted _____

Fund

Appropriation No. _____

Quantity	Unit	Materials, Supplies, Equipment or Service	Unit Price	Total Amount
		<u>OFFICE SUPPLIES - July 1, 1979 thru June 30, 1980</u>		
		The award of this bid may be made on either an item by item or on an overall basis, as we determine the most beneficial to the City.		
		The supplies will be shipped only upon issuance of Purchase Orders as the need dictates.		
		Vendors must be able to supply from stock. If requests cannot be filled within seven (7) days, then approval will be required for extended delivery.		
		The Brand Names and Numbers are only intended to be used as a guide for bidders. If alternate is to be quoted it must be equal or better. Please list manufacturer and number on line provided.		
		All Unit Prices are to be extended.		
		Affirmative Action: On File: <u>X</u> Attached: _____		

Bid Bond required ☐ NO ☒ YES 5% of Bid Performance Bond ☒ NO ☐ YES
See instruction item No. 16 on reverse side hereof.
Terms Net % cash discount if paid within _____ days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications appearing and at the price set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within _____ days from receipt of order.

IMPORTANT

As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Sign Here:

Business Commission to
Name of Company
For Frank A. Hark
Title
Address 1200 E. Calhoun
City Fort Wayne, Ind 46802 Date 4-9-79

<u>ITEM</u>	<u>Est. QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST. TOTAL</u>
1.	50	Accopress Binders, 11 x 8½, side openings BFS 2507	<u>.57</u>	<u>28.50</u>
2.	40	Accopress Binders, 11 x 8½, end opening BFS 1074	<u>.69</u>	<u>27.60</u>
3.	80	Accopress Binders, legal size, end opening red, with 3" capacity	<u>.89</u>	<u>71.20</u>
4.	40	Wilson Jones 14-14 lin Nylon Prong Binders, 14 7/8 x 11 sheet	<u>2.00</u>	<u>80.00</u>
5.	40	Three-Ring, Loose-leaf, Hard cover 1" Ring with cloth hinge, Binders, Rogers 4345-14	<u>6.98</u>	<u>279.20</u>
6.	10	National 63-161, 9½ x 6 Binders Sub W.J. 364-12B	<u>1.20</u>	<u>12.00</u>
7.	10	National 64-261, 9½ x 6 Three Ring binders, Sub. Rogers 3329-12 1" Rings	<u>5.30</u>	<u>53.00</u>
8.	10	National 87-784 Black, Hard Covers Three-ring Binders 3" Rings	<u>10.74</u>	<u>107.40</u>
9.	10	Wilson Jones 345-40, 8½ x 5½ 2" Ring Binders, Sub. Rogers 1345-40	<u>5.54</u>	<u>55.40</u>
10.	10	Rogers 4345-10, 8½ x 5½ 1" Binders stiff back, three ring	<u>3.90</u>	<u>39.00</u>
11.	10	Rogers 1344-14L, 11 x 8½ 1" Ring Binders	<u>6.86</u>	<u>68.60</u>
12.	10	Rogers 1349-44, three hole, black hard cover Binders 2" Rings	<u>3.90</u>	<u>39.00</u>
13.	4	Borum & Pease 1471 Roll Books 14 1/4 x 9 1/4, with 150 pages	<u>9.70</u>	<u>38.80</u>
14.	10	National Account Books, 37-331, or Borum and Pease 67-1/8, 150 pages	<u>4.74</u>	<u>47.40</u>
15.	100	National 46-577 Money receipt books, 50 leaves, Sub. Wilson Jones S1607	<u>.63</u>	<u>63.00</u>
16.	150	Steno Notebooks, 36-746, Sub Wilson Jones 1115W	<u>.35</u>	<u>52.50</u>
17.	20 bx.	Blue Manuscript Covers, 9 x 15½, 100 per box, Eaton 225	<u>3.50</u>	<u>70.00</u>
18.	1M	Slider Back Report Covers - Clear	<u>.14</u>	<u>140.00</u>

ITEM	EST. QTY.	DESCRIPTION	Page <u>5</u> of <u>16</u>	
			UNIT PRICE	EST. PRICE
19	500	#4128 Duo-Tang Covers, Light Blue with Pockets on both covers	<u>20.52-C</u>	<u>102.60</u>
20.	1000	#1258 Duo-Tang Covers, Green, Gray, Red Light Blue, and Dark Blue	<u>15.00-C</u>	<u>150.00</u>
21.	12 sets	Drawer Frames 8½ x 11	<u>1.75</u>	<u>21.00</u>
22.	12 sets	Drawer Frames 8½ x 14	<u>1.90</u>	<u>22.80</u>
23.	6000	8½ x 11, 1/3, 1/5, or straight cut file Folders, heavy manila	<u>32.83-M</u>	<u>196.98</u>
24.	1400	Legal size file folders, 1/3, 1/5, or straight cut, Manila	<u>44.30-M</u>	<u>62.02</u>
25.	10 boxes	Pendaflex Folders 8½ x 11 Hanging	<u>5.21</u>	<u>52.10</u>
26.	10 boxes	Pendaflex Folders 8½ x 14 Hanging	<u>6.00</u>	<u>60.00</u>
27.	150	1524E Redrope file pockets, letter size	<u>.55</u>	<u>82.50</u>
28.	70	1526E Redrope vertical file pockets	<u>.64</u>	<u>44.80</u>
29.	700	#1514C, 11-3/4 x 9½ vertical file pockets	<u>.75</u>	<u>315.00</u>
30.	150	#1516C, Legal size Pronto file pockets	<u>.55</u>	<u>82.50</u>
31.	50	#1536G Redrope legal size file pockets with 5½" expansion	<u>.74</u>	<u>37.00</u>
32.	300	#1534-G File Pockets	<u>.65</u>	<u>195.00</u>
33.	50	Smead #1075G Expanding Wallets	<u>1.18</u>	<u>59.00</u>
34.	6	Webster Collegiate 7th Edition Dictionary ²⁹	<u>7.87</u>	<u>47.22</u>
35.	5000	Sub. 20, size 2-7/16 x 4-5/16 Manila coin envelopes, with end flap	<u>9.58-M</u>	<u>47.90</u>
36.	100	Sub. 28, 9 x 12 White Catalogue Envelope	<u>4.50^C-M</u>	<u>4.50</u>
37.	500	Sub. 32, 7½ x 10½, glazed Kraft Klasp Envelopes	<u>49.20-M</u>	<u>24.60</u>
38.	1000	Sub. 32, 10 x 13 Glazed Kraft Klasp Envelopes	<u>64.68-M</u>	<u>64.68</u>
39.	1000	Sub. 32, 11½ x 14½ Glazed Kraft Klasp Envelopes	<u>79.00-M</u>	<u>79.00</u>
40.	1000	Sub. 32, 12 x 15½ Glazed Kraft Klasp Envelopes	<u>84.48-M</u>	<u>84.48</u>
41.	1600	Sub. 32, 6 x 9 Glazed Kraft Klasp Envelopes	<u>39.50-M</u>	<u>63.20</u>

ITEM	EST. QTY.	DESCRIPTION	Page 6 of 16	
			UNIT PRICE	EST. TOTAL
42.	1000	Sub. 32, 10 x 15 Glazed Brown Kraft Envelopes without clasp, gummed end flap	<u>65.88</u>	<u>65.88</u>
43.	500	9½ x 14½ Manila Envelopes, with clasp	<u>7.66-c</u>	<u>38.30</u>
44.	500	10 x 15 Manila Envelopes with clasp	<u>7.66-c</u>	<u>38.30</u>
45.	8000	9 x 12 Brown Clasp Envelopes	<u>53.88-m</u>	<u>431.04</u>
46.	30 sets	Smead 1151-25, 11 x 8½ Pressboard file guides, metal tabbed.	<u>5.12</u>	<u>153.60</u>
47.	15 sets	Smead 2151-25 Alphabetized Green Pressboard file Dividers, Legal size, Sub. Barkley 215-25-1	<u>6.28</u>	<u>94.20</u>
48.	10 sets	Smead 515-25, 3 x 5 Alphabetical Card Guides, Sub. Barkley 575-25	<u>.75</u>	<u>7.50</u>
49.	10 sets	Smead 5151-25, 3 x 5 Alphabetical card guides, Metal tabbed, Sub. Barkley 515-25-1	<u>3.40</u>	<u>34.00</u>
50.	20 sets	Smead 625-25, 4 x 6 Buff Guides, Alphabetical, Sub. Barkley 675-25	<u>.63</u>	<u>12.60</u>
51.	10 boxes	1/5 cut, 3 x 5 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 575	<u>1.22</u>	<u>12.20</u>
52.	10 boxes	1/3 cut, 3 x 5 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 573	<u>1.22</u>	<u>12.20</u>
53.	10 boxes	1/3 cut, 4 x 6 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 673	<u>1.87</u>	<u>18.70</u>
54.	10 boxes	1/5 Cut, 4 x 6 Card Guides, Plain Blank Tab Buff, 100 per box	<u>1.87</u>	<u>18.70</u>
55.	10 sets	Smead 6151-25, 4 x 6 Alphabetical Metal tabbed file guides, Sub. Barkley 615-25-1	<u>3.65</u>	<u>36.50</u>
56.	10 boxes	1/3 cut, 5 x 8 Card Guides, plain blank tab, Buff 100 per box, Sub. Barkley 873	<u>2.72</u>	<u>27.20</u>
57.	30 sets	4 x 6 Plastic tabbed card guides, Buff Alphabetical	<u>1.20</u>	<u>36.00</u>
58.	30 sets	5 x 8 Plastic tabbed card guides, Buff-Alphabetical	<u>1.38</u>	<u>41.40</u>
59.	20 sets	3 x 5 Plastic Tab Alphabetical Card Guides	<u>.84</u>	<u>16.80</u>
60.	20 sets	5 x 8 Alphabetical, metal tabbed pressboard file guides, Sub. Barkley 815-25-1	<u>4.12</u>	<u>82.40</u>
61.	7000	3 x 5 White ruled cards, #110 Index	<u>2.57-m</u>	<u>17.99</u>
62.	3000	4 x 6 White ruled cards #110 Index	<u>4.18-m</u>	<u>12.54</u>

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
63.	3000	5 x 8 White ruled cards, #110 Index	<u>8.30-m</u>	<u>24.90</u>
64.	5000	8½ x 11 National 14-281 White Faint. Ruled, three ring filler paper	<u>9.68-m</u>	<u>48.40</u>
65.	30	National 45-604 Analysis Pads, Sub. Wilson Jones 7204	<u>1.40</u>	<u>42.00</u>
66.	30	National 45-607 Analysis Pads, Sub. Wilson Jones 7207	<u>1.40</u>	<u>42.00</u>
67.	20	Wilson Jones G7214D Analysis Pads	<u>1.40</u>	<u>28.00</u>
68.	40	National 45-608 Analysis Pads, Sub. Wilson Jones 7208	<u>1.40</u>	<u>56.00</u>
69.	75	Wilson Jones 7513 Analysis Pads	<u>2.75</u>	<u>206.25</u>
70.	10	G7608B Wilson Jones Analysis Pads	<u>1.68</u>	<u>16.80</u>
71.	10	National 45-104 Analysis Pads, Sub. Wilson Jones 7604	<u>1.04</u>	<u>10.40</u>
72.	30	W.J. Columnar Pads #G7205	<u>1.40</u>	<u>42.00</u>
73.	600	Wilson Jones Columnar 10-3 sheets, 9¼ x 11 7/8	<u>5.80</u>	<u>34.80</u>
74.	5 pkg.	G10-8 Ledger Sheets	<u>5.80</u>	<u>29.00</u>
75.	70 dz.	8½ x 11 Letter size ruled pads, yellow white #59-0250	<u>2.99</u>	<u>209.30</u>
76.	100 dz.	8½ x 14 Legal ruled pads, yellow, white	<u>4.29</u>	<u>429.00</u>
77.	100 dz.	8½ x 11 Legal ruled pads, yellow, white #59-1280	<u>3.87</u>	<u>387.00</u>
78.	1 gr.	5 x 8 legal pads - Canary	<u>26.05_{gr}</u>	<u>26.05</u>
79.	1 gr.	5 x 8 Legal Pads - White	<u>26.05_{gr}</u>	<u>26.05</u>
80.	600	8½ x 11 Acetate sheet protectors, for three ring binders, #313, .005 Ga.	<u>.06</u>	<u>36.00</u>
81.	12 rls.	C R 16 Correction Tape	<u>.59</u>	<u>7.08</u>
82.	10	Paper Spindles	<u>.67</u>	<u>6.70</u>
83.	60	Ko-Rec-Type, all colors	<u>.69</u>	<u>41.40</u>
84.	20	Ko-Rec-Type, for Errors	<u>.69</u>	<u>13.80</u>
85.	50 lbs.	Misc. Rubber Bands, size 10, 14, 16, 19, 32, 62, and 84	<u>2.70</u>	<u>135.00</u>

<u>ITEM</u>	<u>EST. QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST. TOTAL</u>
86.	16	Weis #35 File Boxes, Sub. Hedges #1035	<u>2.84</u>	<u>45.44</u>
87.	16	Weis #46 Storage Boxes with follow black for 4 x 6 cards, Sub. Hedges #1046	<u>3.18</u>	<u>50.88</u>
88.	10	Weis #835 WG, Gray Metal File Boxes, for 3 x 5 Cards	<u>4.27</u>	<u>42.70</u>
89.	20	Weis #846 WG, Gray Metal File Boxes, for 4 x 6 Cards	<u>5.05</u>	<u>101.00</u>
90.	20	#533 - 3 x 5 File Boxes 3" Deep	<u>1.53</u>	<u>30.60</u>
91.	10	Weis #858 WG, Gray Metal File Boxes, for 5 x 8 Cards	<u>5.79</u>	<u>57.90</u>
92.	18	Hedges File Boxes #1058	<u>3.90</u>	<u>70.20</u>
93.	20	1210L Pronto File, Letter size with Metal Front Drawer Type	<u>8.61</u>	<u>172.20</u>
94.	16	1510L Pronto Files, Legal size with metal front drawer type	<u>10.56</u>	<u>168.96</u>
95.	20	#2 Liberty Storage Boxes	<u>1.82</u>	<u>36.40</u>
96.	60	#11 Liberty Storage Boxes	<u>2.28</u>	<u>136.80</u>
97.	50	#12 Liberty Storage Boxes	<u>2.47</u>	<u>123.50</u>
98.	50	#15 Liberty Storage Boxes	<u>1.94</u>	<u>97.00</u>
99.	20	#18 Liberty Storage Boxes	<u>1.82</u>	<u>36.40</u>
100.	30	6 x 9 Clipboards, #203	<u>.63</u>	<u>18.90</u>
101.	30	Letter size Clipboards	<u>1.63</u>	<u>18.90</u>
102.	40	Legal Size Clipboards	<u>.69</u>	<u>27.60</u>
103.	30,000	#1 Paper Clips	<u>1.68-m</u>	<u>50.40</u>
104.	24 bx.	#1 Paper Clamps (12 to box)	<u>.58</u>	<u>13.92</u>
105.	4,000	#3 Paper Clips, 7/8" long	<u>1.68-m</u>	<u>6.72</u>
106.	2,000	Jumbo Paper Clips, 2" Long	<u>5.40-m</u>	<u>10.80</u>
107.	4 dz.	Magnetic Clips with 1 1/4" Clamp Hunt PE 2026, or equivalent	<u>3.84</u>	<u>15.36</u>
108.	24	Magnetic Paper Clip Holders	<u>.97</u>	<u>23.28</u>
109.	4 dz.	Magnetic clips with 2 1/4" Clamp Hunt PE 2027 or equivalent	<u>5.44</u>	<u>21.76</u>

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
110.	8 dz.	#2 Binder Clip-Clamps	<u>1.84</u>	<u>6.42</u>
111.	4 dz.	#5 Binder Clip-Clamps L.E.B.	<u>1.36</u>	<u>5.44</u>
112.	4 dz.	#10 Binder Clip-Clamps	<u>3.42</u>	<u>13.68</u>
113.	50	#1 Stamp Pads, Black & Red	<u>.70</u>	<u>35.00</u>
114.	20	#2 Stamp Pads, Black & Red	<u>1.04</u>	<u>20.80</u>
115.	50	1/2" Scotch Tape Dispensers, H-126	<u>.29</u>	<u>14.50</u>
116.	50	3/4" Scotch Tape Dispensers, H-127	<u>.29</u>	<u>14.50</u>
117.	6	C-20 Tape Dispensers	<u>4.85</u>	<u>29.10</u>
118.	4 dz.	#100 Pink Pearl Erasers	<u>2.07</u>	<u>8.28</u>
119.	10 dz.	#7099B AW Faber Eraser Sticks, with Brush Sub. Venus	<u>3.04</u>	<u>30.40</u>
120.	2 gr.	Pencil Tip Wedge Erasers	<u>4.45</u>	<u>8.90</u>
121.	4 dz.	#211 Art Gum Erasers	<u>3.04</u>	<u>12.16</u>
122.	6 dz.	#7077B Erasers	<u>3.64</u>	<u>18.24</u>
123.	2 dz.	#400 Eberhard Faber Pink Pearl Erasers	<u>3.66</u>	<u>6.12</u>
124.	2 dz.	#1207 Eberhard Faber Erasers	<u>3.06</u>	<u>6.12</u>
125.	4,000	#4 Round Head Brass Fastners	<u>10.80-M</u>	<u>43.20</u>
126.	8 bx.	#22 Acco Fastners, 50 per box	<u>1.83</u>	<u>14.64</u>
127.	10 dz.	Parr Swingline Finger Tips, size 11, 11 1/2, 12, 13 and 13A	<u>1.11</u>	<u>11.10</u>
128.	6	Liberty #76, 7 x 9 1/2 metal copy holder	<u>2.00</u>	<u>12.00</u>
129.	20 bx.	Push Pins Assorted Colors By 100	<u>2.07</u>	<u>41.40</u>
130.	60	Letter size, desk trays, gray #1600 Eldon	<u>1.86</u>	<u>111.60</u>
131.	20	Eldon Desk Trays, Legal #1604	<u>3.60</u>	<u>72.00</u>
132.	20 pkg.	Avery 1/2" dots, white	<u>.49</u>	<u>9.80</u>
133.	20 pkg.	Avery 1/2" dots, colors	<u>1.33</u>	<u>26.60</u>
134.	20 pkg.	Avery 3/4" dots, colors	<u>1.59</u>	<u>31.80</u>
135.	2 dz.	Smead Spi-Roll labels, Cherry, Blue, & Buff	<u>7.25</u>	<u>14.50</u>

<u>ITEM</u>	<u>EST. QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST. TOTAL</u>
136.	40 pkg.	Labels, Avery Self-Adhesive, unprinted S-6432	<u>1.51</u>	<u>60.40</u>
137.	40 pkg.	Labels, Avery Self-Adhesive, unprinted 5375	<u>1.79</u>	<u>71.60</u>
138.	6	"Cavalier" List-finders, complete	<u>11.38</u>	<u>68.28</u>
139.	8	List Finders refills, Cavalier Model	<u>2.42</u>	<u>19.36</u>
140.	10	Bates List Finders, "Director" Model - complete	<u>7.59</u>	<u>75.90</u>
141.	8	List Finders Refills, "Director" Model	<u>2.42</u>	<u>19.36</u>
142.	6 bx.	3631 Carter's Purple Ditto Masters, 8½ x 11 Sub. Allied	<u>4.56</u>	<u>27.36</u>
143.	30 dz.	Felt-tipped Markers, Pencil type, Estabrook, various colors, Sub. Dri-Mark PR & PFR	<u>3.72</u>	<u>111.60</u>
144.	30 dz.	Hi-Liters Assorted Colors	<u>3.72</u>	<u>111.60</u>
145.	24	Sterling Master Envelopes, Moistened (Plastic tube with sponge)	<u>.60</u>	<u>14.40</u>
146.	40 gr.	Black Lead Pencils, Ticonderoga #2, 2½, & 3.	<u>14.22 92</u>	<u>568.80</u>
147.	50 dz.	Eagle Veri-Thin Pencils, with erasers, various colors	<u>1.78</u>	<u>89.00</u>
148.	20 dz.	Eagle Veri-Thin Pencils, without erasers, various colors	<u>1.78</u>	<u>35.60</u>
149.	8 dz.	A.W. Faber-Castell Drawing Pencils 2H & 3H	<u>3.47</u>	<u>27.76</u>
150.	60 dz.	All-Rite Office Ritters, Extra fine line, #522, #542, Colors Red, Blue & Black	<u>3.10</u>	<u>186.00</u>
151.	60 dz.	S54E Med. All Rite Pens	<u>2.40</u>	<u>144.00</u>
152.	1 gr.	#208 Magic Marker - All Colors	<u>2.97-D2</u>	<u>35.64</u>
153.	4 dz.	Universal Refills for Ball Point Pens, Medium point, Blue, Black and Red	<u>3.45</u>	<u>13.80</u>
154.	7 dz.	Magic Markers Wide Nib. El Marko ⁵⁹⁹	<u>4.45</u>	<u>31.15</u>
155.	2 grs.	Pentel Rolling Riter Assorted Colors #R-100	<u>89.41</u>	<u>178.82</u>
156.	2 grs.	Wonder Ritters Assorted Colors	<u>41.40</u>	<u>82.80</u>
157.	1 gr.	Lindy Medium Pens #460M Assorted Colors	<u>53.64</u>	<u>53.64</u>
158.	10 tubes	Pentel Eraser Refills	<u>.37</u>	<u>3.70</u>

<u>ITEM</u>	<u>EST. QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST. TOTAL</u>
159.	1 dz.	Sta-Put Pen and Anchors - W. T. Rogers	<u>16.92</u>	<u>16.92</u>
160.	2 dz.	Sta-Put Pen Refills - W. T. Rogers	<u>8.28</u>	<u>16.56</u>
161.	60 dz.	Bic Pens, Medium Point	<u>1.86</u>	<u>111.60</u>
162.	60 dz.	Bic Pens, Fine Point	<u>2.22</u>	<u>133.20</u>
163.	4 dz.	Papermate Pens, Refillable Ball Point	<u>7.44</u>	<u>29.76</u>
164.	36	Pental Sharp 5 Eversharps <i>815A</i>	<u>1.23</u>	<u>44.28</u>
165.	30 tubes	Pental Lead for Sharp 5 Pencils	<u>.42</u>	<u>12.60</u>
166.	4 dz.	Dri-Mark Nylon Tip Pen, Various Colors <i>7dash30</i>	<u>2.88</u>	<u>11.52</u>
167.	20	Medium Priced Metal Letter Openers	<u>.51</u>	<u>10.20</u>
168.	2 ct.	#2 Dennison gummed Reinforcements, 72 boxes to a carton	<u>11.52</u>	<u>23.04</u>
169.	24	12" Wood Ruler, with double metal edge	<u>.46</u>	<u>11.04</u>
170.	24	15" Wood Ruler, with double metal edge	<u>.57</u>	<u>13.68</u>
171.	24	18" Wood Ruler, with double metal edge	<u>.69</u>	<u>16.56</u>
172.	20	8" straight scissors, medium priced	<u>1.86</u>	<u>37.20</u>
173.	36	#30 Acco Staplers #73304	<u>7.74</u>	<u>278.64</u>
174.	50 bx.	Staples for #4 Swingline Staplers	<u>.61</u>	<u>30.50</u>
175.	10 bx.	Ace #700 undulated staples	<u>1.39</u>	<u>13.90</u>
176.	6	#702 Ace Clipper Staples	<u>6.83</u>	<u>40.98</u>
177.	40	Ace Standard #600 Staple Removers	<u>.62</u>	<u>24.80</u>
178.	20	Pencil Sharpener, Boston 1068, self-feed Beige color, vacuum Base <i>AP2004</i>	<u>5.87</u>	<u>117.80</u>
179.	10	Desk Organizers K3-20HV-GRA	<u>6.19</u>	<u>61.90</u>
180.	10	Desk Organizers #306	<u>6.75</u>	<u>67.50</u>
181.	4 rls.	#710 Scotch Tape, 2" wide x 72 yds. black pressure	<u>4.16</u>	<u>16.64</u>
182.	80	#810 Mending Tape, 1/2" x 1296"	<u>.71</u>	<u>56.80</u>
183.	60	#810 Mending Tape 3/4" x 300" with Dispenser	<u>.44</u>	<u>26.40</u>

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
184.	150	#810 Mending Tape, 3/4 x 1296"	<u>93</u>	<u>139.50</u>
185.	20	#810 Mending Tape 3/4" x 2592"	<u>1.64</u>	<u>32.80</u>
186.	70	#600 Scotch Tape, 1/2"x1296"	<u>52</u>	<u>36.40</u>
187.	50	#600 Scotch Tape, 3/4" x 1296"	<u>69</u>	<u>34.50</u>
188.	20	#600 Scotch Tape, 3/4" x 2592"	<u>1.15</u>	<u>23.00</u>
189.	50	#230 Scotch Brand Drafting Tape, 3/4" x 60 yds. rolls	<u>1.17</u>	<u>58.50</u>
190.	30	#230 Scotch Brand Drafting Tape, 1" x 60 Yard Rolls	<u>1.48</u>	<u>44.40</u>
191.	100 ft.	Magnetic Tape - 1/2" Wide	<u>1.22</u>	<u>22.00</u>
192.	40 rls.	1/4" Wide Dymo Tape, Black, Blue, Green & Brown	<u>.44</u>	<u>17.60</u>
193.	40 rls.	3/8" Wide Dymo Tape, Black, Blue, Green & Brown	<u>.55</u>	<u>22.00</u>
194.	20 rls	1/2" Dymo Tape, Assorted Colors	<u>.77</u>	<u>15.40</u>
195.	1 dz.	Engrs. Scales & Cases (3 sided)	<u>1.17</u>	<u>14.04</u>
196.	30 bx.	1/2" Clear Index Tabbing, 5 ft. per box	<u>1.72</u>	<u>21.60</u>
197.	20 bx.	1/3" Index Tabs, Various Colors, 5 ft. per box	<u>1.72</u>	<u>14.40</u>
198.	24 rls.	#880, 3/4" x 60 yd., Filament tape, Scotch Brand	<u>2.04</u>	<u>48.96</u>
199.	12	#18 Polished Cotton Twine 1/2" Balls	<u>1.45</u>	<u>17.40</u>
200.	12	2 1/2 lb. Cones of 20 Ply Cotton Twine	<u>7.89</u>	<u>94.68</u>
201.	30	19 x 24 Green Desk Pad Blotters	<u>24</u>	<u>7.20</u>
202.	50	19 x 24 Desk Pads, Green 21403	<u>2.10</u>	<u>105.00</u>
203.	100	19 x 24 Acetate Desk Pad Covers, .0075 thick	<u>1.63</u>	<u>63.00</u>
204.	10	Rubber Pads for Under Typewriters	<u>1.56</u>	<u>15.60</u>
205.	6	X6-403CR, 1/4" Clipper type paper punches	<u>1.00</u>	<u>6.00</u>
206.	30	Write-O-Folio Jr.	<u>1.32</u>	<u>39.60</u>
207.	30	Write-O-Folio Legal size	<u>2.19</u>	<u>65.70</u>
208.	40	Write-O-Folio Letter Size	<u>2.12</u>	<u>84.80</u>
209.	1 gr.	Liquid Paper - White	<u>.65</u>	<u>93.60</u>

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
210.	24 bt.	Liquid Paper Thinner	<u>.30</u>	<u>7.20</u>
211.	60 btls	Liquid Paper - Copies Only	<u>.65</u>	<u>39.00</u>
212.	60 btls.	Liquid Paper - In Colors	<u>.75</u>	<u>45.00</u>
213.	30 gal.	Ditto Fluid, in 1 gallon jugs	<u>2.45</u>	<u>73.50</u>
214.	10 doz.	A-59 Bic Pens	<u>4.20</u>	<u>42.00</u>
215.	20	Stamp Pads Ink, in 1½ oz. bottles black & red	<u>.59</u>	<u>11.80</u>
216.	4 dz.	Carter's Rubber Cement, 4 oz. bottles, Sub. Ross - Evans	<u>5.76</u>	<u>23.04</u>
217.	10	Empty Pint Jar, with Applicator Brush, for Carter's Rubber Cement	<u>2.13</u>	<u>21.30</u>
218.	4	Carter's Rubber Cement, in 1 gallon containers	<u>5.69</u>	<u>22.76</u>
219.	4	Carter's Rubber Cement Thinner, in 1 quart containers, Sub. Ross-Evans	<u>1.39</u>	<u>5.56</u>
220.	30	Scat Typewriter Cleaner, 2 oz. Bottles	<u>.84</u>	<u>25.20</u>
221.	5,000	Tag Wire, 12" 1000 per bundle	<u>2.40-m</u>	<u>12.00</u>
222.	40 pcs.	Poster Board 22" x 28" White	<u>.26</u>	<u>10.40</u>
223.	20 bx.	Large Thumb Tacks, #4, 100 per box	<u>.46</u>	<u>9.20</u>
224.	10 dz.	Map Tacks, Assorted Colors	<u>1.15</u>	<u>11.50</u>
225.	20 sets	C1-213-8 Aico Indexes	<u>.69</u>	<u>13.80</u>
226.	15 cans	3M Desk & Office Cleaners	<u>1.22</u>	<u>18.30</u>
227.	4 sets	9" High Metal Bookends	<u>2.40</u>	<u>9.60</u>
228.	8 sets	5" High Metal Bookends	<u>.93</u>	<u>7.44</u>
229.	10	15" Waste Baskets	<u>2.19</u>	<u>21.90</u>
230.	10	12½" Waste Baskets	<u>1.50</u>	<u>15.00</u>
231.	40	47-812 Binders	<u>1.19</u>	<u>47.60</u>
232.	18	241-40N Post Binders	<u>7.94</u>	<u>142.92</u>
233.	6	LV-219-A Legal Accordion File Alphabetized	<u>6.34</u>	<u>38.04</u>
234.	6	R217A, Accordion or expanding files, letter size alphabetized	<u>4.35</u>	<u>26.10</u>

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
235.	70	Indexes 504-40M	<u>1.38</u>	<u>96.60</u>
236.	6 dz.	Flash 32 Markers	<u>3.11</u>	<u>186.6</u>
237.	5,000	C-35 Rolodex Cards	<u>5.57-M</u>	<u>27.85</u>
238.	1 Gross	Flash 30 Markers Assorted Colors	<u>33.24</u>	<u>33.24</u>
239.	6	3 Hole Paper Punch Y4-33	<u>6.42</u>	<u>38.52</u>
240.	2 dz.	#1 Daters	<u>19.20</u>	<u>38.40</u>
241.	2 dz.	#2 Daters	<u>25.32</u>	<u>50.64</u>
242.	1M Rolls	2 1/4" Add Machine Paper Single & White	<u>2.20</u>	<u>200.00</u>
243.	1M Rolls	3" Add Machine Paper	<u>1.33</u>	<u>330.00</u>
244.	1M Rolls	3 7/16" Add Machine Paper	<u>1.37</u>	<u>370.00</u>
245.	2 doz.	#21 Liberty Box	<u>1.85-20</u>	<u>44.40</u>
246.	100	C-213 Alpha. Index	<u>1.62-20</u>	<u>162.00</u>
247.	15 boxes	#42 Oxford Plastic Tabs	<u>1.29</u>	<u>19.35</u>
248.	20 gross	PILOT FINE LINE SWPP	<u>59.76</u>	<u>1195.20</u>
249.	100	Budd Cassette Tapes 60 Min.	<u>1.09</u>	<u>109.00</u>
250.	100	Budd Cassette Tapes 90 Min.	<u>1.55</u>	<u>155.00</u>
251.	3/M	#12 Manila Envelopes	<u>21.90-M</u>	<u>65.70</u>
252.	5/M	#5-G Manila Tags	<u>10.28-M</u>	<u>51.40</u>

TOTAL AMOUNT 16,372.07

CITY OF FORT WAYNE

DEPARTMENT OF PURCHASES

A Number One Main St., Ft. Wayne, Ind. 46802

INVITATION

Questions, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.

*Mail all replies and correspondence, etc., to Attn. of Jim Snyder 423-7037

DEPARTMENT OF PURCHASES

Room 470, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department Office Services Department

or Division Basement, City County Bldg.

Address One Main St., Ft. Wayne, Indiana 46802

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing

Time of Bid: Tuesday, April 10, 1979 at 10:30 A.M.

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 1464. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
		OFFICE SUPPLIES - July 1, 1979 thru June 30, 1980		
		The award of this bid may be made on either an item by item or on an overall basis, as we determine the most beneficial to the City.		
		The supplies will be shipped only upon Issuance of Purchase Orders as the need dictates.		
		Vendors must be able to supply from stock. If requests cannot be filled within seven (7) days, then approval will be required for extended delivery.		
		The Brand Names and Numbers are only intended to be used as a guide for bidders. If alternate is to be quoted it must be equal or better. Please list manufacturer and number on line provided.		
		All Unit Prices are to be extended.		
		Affirmative Action: On File: _____ Attached: _____		

Bid Bond required ☐ NO ☒ YES 5% of Bid Performance Bond ☒ NO ☐ YES
 See instruction item No. 11 on reverse side hereof.
 Terms % cash discount if paid within days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and all the Delivery of any or all of the items or completion of services indicated shall be made within days from receipt of order.

IMPORTANT ☒

An delivery may be a deciding factor in the award of an order. It is important that bidders furnish the information requested above.

Sign Here:

Shrex of Fort Wayne
 Name of Company Partner
 For James H. Berry Title Partner
 Address 323 E. Berry St
 City Ft. Wayne Ind Date 4-10-79

"bidder shall have the right to increase the contract unit price in an amount equal to the bidder's increase in costs of materials and supplies occurring subsequent to the date on which such bid is submitted, (herein-after referred to as "base date") to the board having authority to award contracts. Any increase (or decrease) in the bidder's cost of materials and supplies after the base date shall be determined monthly, and shall be verified by proper documents furnished to the responsible awarding board which shall include proof of price to the bidder from the bidder's source of supply.

Bidder may reserve the right to allocate its product to its customers in a fair and equitable manner, if necessary, due to the reduction of allocation from the source of supply to the bidder in accordance with any directives for mandatory allocation issued by an appropriate agency of the Federal Government."

ITEM	Est. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
1.	50	Accopress Binders, 11 x 8½, side openings BFS 2507	<u>66.00</u>	<u>33.00</u>
2.	40	Accopress Binders, 11 x 8½, end opening BFS 1074	<u>87.00</u>	<u>34.80</u>
3.	80	Accopress Binders, legal size, end opening red, with 3" capacity	<u>1.04 ea</u>	<u>83.20</u>
4.	40	Wilson Jones 14-14 1in Nylon Prong Binders, 14 7/8 x 11 sheet	<u>1.74 ea</u>	<u>69.60</u>
5.	40	Three-Ring, Loose-leaf, Hard cover 1" Ring with cloth hinge, Binders, Rogers 4345-14	<u>3.19 ea</u>	<u>127.60</u>
6.	10	National 63-161, 9½ x 6 Binders Sub W.J. 364-12B	<u>1.97 ea</u>	<u>19.70</u>
7.	10	National 64-261, 9½ x 6 Three Ring binders, Sub. Rogers 3329-12 1" Rings	<u>3.96 ea</u>	<u>39.60</u>
8.	10	National 87-784 Black, Hard Covers Three-ring Binders 3" Rings	<u>10.17 ea</u>	<u>101.17</u>
9.	10	Wilson Jones 345-40, 8½ x 5½ 2" Ring Binders, Sub. Rogers 1345-40	<u>7.69 ea</u>	<u>76.90</u>
10.	10	Rogers 4345-10, 8½ x 5½ 1" Binders stiff back, three ring	<u>3.19 ea</u>	<u>31.90</u>
11.	10	Rogers 1344-14L, 11 x 8½ 1" Ring Binders	<u>9.12 ea</u>	<u>91.20</u>
12.	10	Rogers 1349-44, three hole, black hard cover Binders 2" Rings	<u>5.10 ea</u>	<u>51.00</u>
13.	4	Borum & Pease 1471 Roll Books 14 1/4 x 9 1/4, with 150 pages	<u>10.50 ea</u>	<u>42.00</u>
14.	10	National Account Books, 37-331, or Borum and Pease 67-1/8, 150 pages	<u>5.14 ea</u>	<u>51.40</u>
15.	100	National 46-577 Money receipt books, 50 leaves, Sub. Wilson Jones S1607	<u>33 ea</u>	<u>33.00</u>
16.	150	Steno Notebooks, 36-746, Sub Wilson Jones 1115W	<u>.40 ea</u>	<u>60.00</u>
17.	20 bx.	Blue Manuscript Covers, 9 x 15½, 100 per box, Eaton 225	<u>3.70 ea</u>	<u>74.00</u>
18.	1M	Slider Back Report Covers - Clear	<u>14 ea</u>	<u>140.00</u>

ITEM	EST. QTY.	DESCRIPTION	UNIT	EST.
			PRICE	PRICE
19	500	#4128 Duo-Tang Covers, Light Blue with Pockets on both covers	<u>154_e</u>	<u>75⁰⁰</u>
20.	1000	#1258 Duo-Tang Covers, Green, Gray, Red Light Blue, and Dark Blue	<u>174_e</u>	<u>170⁰⁰</u>
21.	12 sets	Drawer Frames 8½ x 11	<u>260_e</u>	<u>312⁰⁰</u>
22.	12 sets	Drawer Frames 8½ x 14	<u>299_e</u>	<u>3588</u>
23.	6000	8½ x 11, 1/3, 1/5, or straight cut file Folders, heavy manila	<u>33⁰⁰_M</u>	<u>198⁰⁰</u>
24.	1400	Legal size file folders, 1/3, 1/5, or straight cut, Manila	<u>385⁰⁰_M</u>	<u>5390</u>
25.	10 boxes	Pendaflex Folders 8½ x 11 Hanging	<u>475_{PK}</u>	<u>475⁰⁰</u>
26.	10 boxes	Pendaflex Folders 8½ x 14 Hanging	<u>525_{PK}</u>	<u>525⁰⁰</u>
27.	150	1524E Redrope file pockets, letter size	<u>597⁰⁰₁₀₀</u>	<u>8955</u>
28.	70	1526E Redrope vertical file pockets	<u>69_e</u>	<u>483⁰⁰</u>
29.	700	#1514C, 11-3/4 x 9½ vertical file pockets	<u>4965₁₀₀</u>	<u>34755</u>
30.	150	#1516C, Legal size Pronto file pockets	<u>5965₁₀₀</u>	<u>8947</u>
31.	50	#1536G Redrope legal size file pockets with 5½" expansion	<u>779_e</u>	<u>39.50</u>
32.	300	#1534-G File Pockets	<u>6937₁₀₀</u>	<u>208.11</u>
33.	50	Smead #1075G Expanding Wallets	<u>104_e</u>	<u>5200</u>
34.	6	Webster Collegiate 7th Edition Dictionary	<u>760_e</u>	<u>45.60</u>
35.	5000	Sub. 20, size 2-7/16 x 4-5/16 Manila coin envelopes, with end flap	<u>NO QUOTE</u>	
36.	100	Sub. 28, 9 x 12 White Catalogue Envelope	<u>495₁₀₀</u>	<u>495</u>
37.	500	Sub. 32, 7½ x 10½, glazed Kraft Klasp Envelopes	<u>535₁₀₀</u>	<u>2675</u>
38.	1000	Sub. 32, 10 x 13 Glazed Kraft Klasp Envelopes	<u>734₁₀₀</u>	<u>734⁰⁰</u>
39.	1000	Sub. 32, 11½ x 14½ Glazed Kraft Klasp Envelopes	<u>899₁₀₀</u>	<u>8990</u>
40.	1000	Sub. 32, 12 x 15½ Glazed Kraft Klasp Envelopes	<u>980₁₀₀</u>	<u>98⁰⁰</u>
41.	1600	Sub. 32, 6 x 9 Glazed Kraft Klasp Envelopes	<u>439₁₀₀</u>	<u>7024</u>

ITEM	EST. QTY.	DESCRIPTION		
42.	1000	Sub. 32, 10 x 15 Glazed Brown Kraft Envelopes without clasp, gummed end flap	<u>NO</u>	<u>NOTE</u>
43.	500	9½ x 14½ Manila Envelopes, with clasp	<u>865₁₀₀</u>	<u>43.25</u>
44.	500	10 x 15 Manila Envelopes with clasp	<u>926₁₀₀</u>	<u>46.30</u>
45.	8000	9 x 12 Brown Clasp Envelopes	<u>66.75_M</u>	<u>534.00</u>
46.	30 sets	Smead 1151-25, 11 x 8½ Pressboard file guides, metal tabbed.	<u>750_{set}</u>	<u>22.50</u>
47.	15 sets	Smead 2151-25 Alphabetized Green Pressboard file Dividers, Legal size, Sub. Barkley 215-25-1	<u>9⁰⁰_{set}</u>	<u>135⁰⁰</u>
48.	10 sets	Smead 515-25, 3 x 5 Alphabetical Card Guides, Sub. Barkley 575-25	<u>1⁰⁰_{set}</u>	<u>10⁰⁰</u>
49.	10 sets	Smead 5151-25, 3 x 5 Alphabetical card guides, Metal tabbed, Sub. Barkley 515-25-1	<u>445_{set}</u>	<u>44⁵⁰</u>
50.	20 sets	Smead 625-25, 4 x 6 Buff Guides, Alphabetical, Sub. Barkley 675-25	<u>85_{set}</u>	<u>17⁰⁰</u>
51.	10 boxes	1/5 cut, 3 x 5 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 575	<u>165_M</u>	<u>16⁵⁰</u>
52.	10 boxes	1/3 cut, 3 x 5 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 573	<u>165_M</u>	<u>16.50</u>
53.	10 boxes	1/3 cut, 4 x 6 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 673	<u>255_M</u>	<u>2550</u>
54.	10 boxes	1/5 Cut, 4 x 6 Card Guides, Plain Blank Tab Buff, 100 per box	<u>255_M</u>	<u>25.50</u>
55.	10 sets:	Smead 6151-25, 4 x 6 Alphabetical Metal tabbed file guides, Sub. Barkley 615-25-1.	<u>195_{set}</u>	<u>19.50</u>
56.	10 boxes	1/3 cut, 5 x 8 Card Guides, plain blank tab, Buff 100 per box, Sub. Barkley 873	<u>375_M</u>	<u>37⁵⁰</u>
57.	30 sets	4 x 6 Plastic tabbed card guides, Buff Alphabetical	<u>160_{set}</u>	<u>48⁰⁰</u>
58.	30 sets	5 x 8 Plastic tabbed card guides, Buff-Alphabetical	<u>185_{set}</u>	<u>55⁵⁰</u>
59.	20 sets	3 x 5 Plastic Tab Alphabetical Card Guides	<u>117_{set}</u>	<u>23⁴⁰</u>
60.	20 sets	5 x 8 Alphabetical, metal tabbed pressboard file guides, Sub. Barkley 815-25-1	<u>270_{set}</u>	<u>54⁰⁰</u>
61.	7000	3 x 5 White ruled cards, #110 Index	<u>348_M</u>	<u>243⁶</u>
62.	3000	4 x 6 White ruled cards #110 Index	<u>585_M</u>	<u>17⁵⁵</u>

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
63.	3000	5 x 8 White ruled cards, #110 Index	<u>890_m</u>	<u>2670</u>
64.	5000	8½ x 11 National 14-281 White Faint Ruled, three ring filler paper	<u>1240_m</u>	<u>6200</u>
65.	30	National 45-604 Analysis Pads, Sub. Wilson Jones 7204	<u>139_e</u>	<u>4170</u>
66.	30	National 45-607 Analysis Pads, Sub. Wilson Jones 7207	<u>139_e</u>	<u>4170</u>
67.	20	Wilson Jones G7214D Analysis Pads	<u>148_e</u>	<u>2960</u>
68.	40	National 45-608 Analysis Pads, Sub. Wilson Jones 7208	<u>139_e</u>	<u>5560</u>
69.	75	Wilson Jones 7513 Analysis Pads	<u>290_e</u>	<u>21750</u>
70.	10	G7608B Wilson Jones Analysis Pads	<u>177_e</u>	<u>1770</u>
71.	10	National 45-104 Analysis Pads, Sub. Wilson Jones 7604	<u>100_e</u>	<u>1000</u>
72.	30	W.J. Columnar Pads #G7205	<u>148_e</u>	<u>4440</u>
73.	600	Wilson Jones Columnar 10-3 sheets, 9½ x 11 7/8	<u>589₁₀₀</u>	<u>3534</u>
74.	5 pkg.	G10-8 Ledger Sheets	<u>589₁₀₀</u>	<u>2945</u>
75.	70 dz.	8½ x 11 Letter size ruled pads, yellow white #59-0250	<u>294_{dz}</u>	<u>20580</u>
76.	100 dz.	8½ x 14 Legal ruled pads, yellow, white	<u>420_{dz}</u>	<u>42000</u>
77.	100 dz.	8½ x 11 Legal ruled pads, yellow, white #59-1280	<u>294_{dz}</u>	<u>29400</u>
78.	1 gr.	5 x 8 legal pads - Canary	<u>210_{dz}</u>	<u>2520</u>
79.	1 gr.	5 x 8 Legal Pads - White	<u>210_{dz}</u>	<u>2520</u>
80.	600	8½ x 11 Acetate sheet protectors, for three ring binders, #313, .005 Ga.	<u>107½_e</u>	<u>4200</u>
81.	12 rls.	C R 16 Correction Tape	<u>55_{rls}</u>	<u>660</u>
82.	10	Paper Spindles	<u>75_e</u>	<u>750</u>
83.	60	Ko-Rec-Type, all colors	<u>75_e</u>	<u>4500</u>
84.	20	Ko-Rec-Type, for Errors	<u>75_e</u>	<u>900</u>
85.	50 lbs.	Misc. Rubber Bands, size 10, 14, 16, 19, 32, 62, and 84	<u>180_{lb}</u>	<u>9000</u>

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
86.	16	Weis #35 File Boxes, Sub. Hedges #1035	<u>3¹⁰_e</u>	<u>49⁶⁰_e</u>
87.	16	Weis #46 Storage Boxes with follow black for 4 x 6 cards, Sub. Hedges #1046	<u>3⁴⁴_e</u>	<u>55⁰⁴_e</u>
88.	10	Weis #835 WG, Gray Metal File Boxes, for 3 x 5 Cards	<u>5⁶²_e</u>	<u>56²⁰_e</u>
89.	20	Weis #846 WG, Gray Metal File Boxes, for 4 x 6 Cards	<u>6⁶⁰_e</u>	<u>132⁰⁰_e</u>
90.	20	#533 - 3 x 5 File Boxes 3" Deep	<u>2⁵⁹_e</u>	<u>51⁸⁰_e</u>
91.	10	Weis #858 WG, Gray Metal File Boxes, for 5 x 8 Cards	<u>7⁶⁴_e</u>	<u>76⁴⁰_e</u>
92.	18	Hedges File Boxes #1058	<u>3⁸⁹_e</u>	<u>70⁰²_e</u>
93.	20	1210L Pronto File, Letter size with Metal Front Drawer Type	<u>9⁵⁶_e</u>	<u>191²⁰_e</u>
94.	16	1510L Pronto Files, Legal size with metal front drawer type	<u>11⁷⁴_e</u>	<u>187⁸⁴_e</u>
95.	20	#2 Liberty Storage Boxes	<u>1⁷⁰_e</u>	<u>34⁰⁰_e</u>
96.	60	#11 Liberty Storage Boxes	<u>2²⁰_e</u>	<u>132⁰⁰_e</u>
97.	50	#12 Liberty Storage Boxes	<u>2⁴⁴_e</u>	<u>122⁰⁰_e</u>
98.	50	#15 Liberty Storage Boxes	<u>1⁸⁵_e</u>	<u>92⁵⁰_e</u>
99.	20	#18 Liberty Storage Boxes	<u>1⁷¹_e</u>	<u>34²⁰_e</u>
100.	30	6 x 9 Clipboards, #203	<u>8²_e</u>	<u>24⁶⁰_e</u>
101.	30	Letter size Clipboards	<u>8⁷_e</u>	<u>26¹⁰_e</u>
102.	40	Legal Size Clipboards	<u>9²_e</u>	<u>36⁸⁰_e</u>
103.	30,000	#1 Paper Clips	<u>1⁴⁵_M</u>	<u>43⁵⁰_e</u>
104.	24 bx.	#1 Paper Clamps (12 to box)	<u>4⁵⁴_e</u>	<u>10⁸⁰_e</u>
105.	4,000	#3 Paper Clips, 7/8" long	<u>1⁴⁵_M</u>	<u>5⁸⁰_e</u>
106.	2,000	Jumbo Paper Clips, 2" Long	<u>5⁰⁰_M</u>	<u>10⁰⁰_e</u>
107.	4 dz.	Magnetic Clips with 1 1/4" Clamp Hunt PE 2026, or equivalent	<u>3³⁰_{p2}</u>	<u>13²⁰_e</u>
108.	24	Magnetic Paper Clip Holders	<u>8⁰_e</u>	<u>19²⁰_e</u>
109.	4 dz.	Magnetic clips with 2 1/4" Clamp Hunt PE 2027 or equivalent	<u>4⁷⁰_{p2}</u>	<u>18⁸⁰_e</u>

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
110.	8 dz.	#2 Binder Clip-Clamps	<u>.60 dz</u>	<u>4⁸⁰</u>
111.	4 dz.	#5 Binder Clip-Clamps L.E.B.	<u>.80 dz</u>	<u>3²⁰</u>
112.	4 dz.	#10 Binder Clip-Clamps	<u>1.90 dz</u>	<u>7⁶⁰</u>
113.	50	#1 Stamp Pads, Black & Red	<u>.85 e</u>	<u>42⁵⁰</u>
114.	20	#2 Stamp Pads, Black & Red	<u>1.15 e</u>	<u>23⁰⁰</u>
115.	50	1/2" Scotch Tape Dispensers, H-126	<u>1.36 e</u>	<u>18⁰⁰</u>
116.	50	3/4" Scotch Tape Dispensers, H-127	<u>1.36 e</u>	<u>18⁰⁰</u>
117.	6	C-20 Tape Dispensers	<u>5.79 e</u>	<u>34⁷⁴</u>
118.	4 dz.	#100 Pink Pearl Erasers	<u>2⁵⁰ dz</u>	<u>10⁰⁰</u>
119.	10 dz.	#7099B AW Faber Eraser Sticks, with Brush Sub. Venus	<u>3.15 dz</u>	<u>31.50</u>
120.	2 gr.	Pencil Tip Wedge Erasers	<u>4.59 gr</u>	<u>9.18</u>
121.	4 dz.	#211 Art Gum Erasers	<u>2⁶⁰ dz</u>	<u>10.40</u>
122.	6 dz.	#7077B Erasers	<u>3.15 dz</u>	<u>18.90</u>
123.	2 dz.	#400 Eberhard Faber Pink Pearl Erasers	<u>3.15 dz</u>	<u>6.30</u>
124.	2 dz.	#1207 Eberhard Faber Erasers	<u>3³⁵ dz</u>	<u>6.70</u>
125.	4,000	#4 Round Head Brass Fastners	<u>7.68 m</u>	<u>30.72</u>
126.	8 bx.	#22 Acco Fastners, 50 per box	<u>2¹⁰ bx</u>	<u>16.80</u>
127.	10 dz.	Parr Swingline Finger Tips, size 11, 11 1/2, 12, 13 and 13A	<u>1.15 dz</u>	<u>11.50</u>
128.	6	Liberty #76, 7 x 9 1/2 metal copy holder	<u>1.59 e</u>	<u>9.54</u>
129.	20 bx.	Push Pins Assorted Colors	<u>39 bx</u>	<u>7.80</u>
130.	60	Letter size, desk trays, gray #1600 Eldon	<u>1.88 e</u>	<u>112.80</u>
131.	20	Eldon Desk Trays, Legal #1604	<u>3.67 e</u>	<u>73.40</u>
132.	20 pkg.	Avery 1/2" dots, white	<u>1.50 pk</u>	<u>30⁰⁰</u>
133.	20 pkg.	Avery 1/2" dots, colors	<u>1.50 pk</u>	<u>30⁰⁰</u>
134.	20 pkg.	Avery 3/4" dots, colors	<u>1.50 pk</u>	<u>30⁰⁰</u>
135.	2 dz.	Smead Spi-Roll labels, Cherry, Blue, & Buff	<u>7.35 dz</u>	<u>14.70</u>

<u>ITEM</u>	<u>EST. QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST. TOTAL</u>
136.	40 pkg.	Labels, Avery Self-Adhesive, unprinted S-6432	<u>192⁰⁰</u>	<u>76⁸⁰</u>
137.	40 pkg.	Labels, Avery Self-Adhesive, unprinted 5375	<u>170⁰⁰</u>	<u>68⁰⁰</u>
138.	6	"Cavalier" List-finders, complete	<u>10⁴⁵</u>	<u>62⁷⁰</u>
139.	8	List Finders refills, Cavalier Model	<u>225⁰⁰</u>	<u>18⁰⁰</u>
140.	10	Bates List Finders, "Director" Model - complete	<u>695⁰⁰</u>	<u>695⁰⁰</u>
141.	8	List Finders Refills, "Director" Model	<u>225⁰⁰</u>	<u>18⁰⁰</u>
142.	6 bx.	3631 Carter's Purple Ditto Masters, 8½ x 11 Sub. Allied	<u>499⁰⁰</u>	<u>2994</u>
143.	30 dz.	Felt-tipped Markers, Pencil type, Estabrook, various colors, Sub. Dri-Mark PR & PFR	<u>395⁰⁰</u>	<u>118⁵⁰</u>
144.	30 dz.	Hi-Liters Assorted Colors	<u>408⁰⁰</u>	<u>12240</u>
145.	24	Sterling Master Envelopes, Moistened (Plastic tube with sponge)	<u>36⁰⁰</u>	<u>864</u>
146.	40 gr.	Black Lead Pencils, Ticonderoga #2, 2½, & 3.	<u>14⁰⁰</u>	<u>560⁰⁰</u>
147.	50 dz.	Eagle Veri-Thin Pencils, with erasers, various colors	<u>164⁰⁰</u>	<u>82⁰⁰</u>
148.	20 dz.	Eagle Veri-Thin Pencils, without erasers, various colors	<u>164⁰⁰</u>	<u>328⁰⁰</u>
149.	8 dz.	A.W. Faber-Castell Drawing Pencils 2H & 3H	<u>35⁰⁰</u>	<u>28⁰⁰</u>
150.	60 dz.	All-Rite Office Ritters, Extra fine line, #522, #542, Colors Red, Blue & Black	<u>283⁰⁰</u>	<u>1698⁰⁰</u>
151.	60 dz.	S54E Med. All Rite Pens	<u>198⁰⁰</u>	<u>1188⁰⁰</u>
152.	1 gr.	#208 Magic Marker - All Colors	<u>42⁰⁰</u>	<u>42⁰⁰</u>
153.	4 dz.	Universal Refills for Ball Point Pens, Medium point, Blue, Black and Red	<u>349⁰⁰</u>	<u>1396</u>
154.	7 dz.	Magic Markers Wide Nib. El Marko	<u>NO QUOTE</u>	
155.	2 grs.	Pentel Rolling Riter Assorted Colors #R-100	<u>97⁹²</u>	<u>195⁸⁴</u>
156.	2 grs.	Wonder Ritters Assorted Colors	<u>49³²</u>	<u>98.64</u>
157.	1 gr.	Lindy Medium Pens #460M Assorted Colors	<u>49³²</u>	<u>49³²</u>
158.	10 tubes	Pentel Eraser Refills	<u>35⁰⁰</u>	<u>350</u>

<u>ITEM</u>	<u>EST. QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST. TOTAL</u>
159.	1 dz.	Sta-Put Pen and Anchors - W. T. Rogers	<u>137^e</u>	<u>1668</u>
160.	2 dz.	Sta-Put Pen Refills - W. T. Rogers	<u>70^e</u>	<u>1680</u>
161.	60 dz.	Bic Pens, Medium Point	<u>192⁰²</u>	<u>1152⁰⁰</u>
162.	60 dz.	Bic Pens, Fine Point	<u>214⁰²</u>	<u>1284⁰⁰</u>
163.	4 dz.	Papermate Pens, Refillable Ball Point	<u>85⁰⁰⁰²</u>	<u>340⁰⁰</u>
164.	36	Pental Sharp 5 Eversharps	<u>195^e</u>	<u>7020</u>
165.	30 tubes	Pental Lead for Sharp 5 Pencils	<u>49^e</u>	<u>1470</u>
166.	4 dz.	Dri-Mark Nylon Tip Pen, Various Colors	<u>395⁰²</u>	<u>1580</u>
167.	20	Medium Priced Metal Letter Openers	<u>37</u>	<u>74⁰⁰</u>
168.	2 ct.	#2 Dennison gummed Reinforcements, 72 boxes to a carton	<u>1495⁰²</u>	<u>2990</u>
169.	24	12" Wood Ruler, with double metal edge	<u>38^e</u>	<u>912</u>
170.	24	15" Wood Ruler, with double metal edge	<u>44^e</u>	<u>1056</u>
171.	24	18" Wood Ruler, with double metal edge	<u>50^e</u>	<u>1200</u>
172.	20	8" straight scissors, medium priced	<u>188^e</u>	<u>3760</u>
173.	36	#30 Acco Staplers #73304	<u>835^e</u>	<u>30060</u>
174.	50 bx.	Staples for #4 Swingline Staplers	<u>70⁰²</u>	<u>3500</u>
175.	10 bx.	Ace #700 undulated staples	<u>119⁰²</u>	<u>1190</u>
176.	6	#702 Ace Clipper Stapler MACHINES	<u>717^e</u>	<u>4302</u>
177.	40	Ace Standard #600 Staple Removers	<u>50^e</u>	<u>2000</u>
178.	20	Pencil Sharpener, Boston 1068, self-feed Beige color, vacuum Base	<u>790^e</u>	<u>15800</u>
179.	10	Desk Organizers K3-20HV-GRA	<u>1475^e</u>	<u>14750</u>
180.	10	Desk Organizers #306	<u>1015^e</u>	<u>10150</u>
181.	4 rls.	#710 Scotch Tape, 2" wide x 72 yds. black pressure	<u>570⁰⁰^{RL}</u>	<u>2280</u>
182.	80	#810 Mending Tape, 1/2" x 1296"	<u>75⁰⁰^{RL}</u>	<u>6000</u>
183.	60	#810 Mending Tape 3/4" x 300" with Dispenser	<u>39⁰⁰^{RL}</u>	<u>2340</u>

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
184.	150	#810 Mending Tape, 3/4 x 1296"	<u>99^e</u>	<u>148⁵⁰</u>
185.	20	#810 Mending Tape 3/4" x 2592"	<u>1.74</u>	<u>34⁸⁰</u>
186.	70	#600 Scotch Tape, 1/2" x 1296"	<u>54^e</u>	<u>37⁸⁰</u>
187.	50	#600 Scotch Tape, 3/4" x 1296"	<u>73^e</u>	<u>36⁵⁰</u>
188.	20	#600 Scotch Tape, 3/4" x 2592"	<u>116^e</u>	<u>23²⁰</u>
189.	50	#230 Scotch Brand Drafting Tape, 3/4" x 60 yds. rolls	<u>145^e</u>	<u>72⁵⁰</u>
190.	30	#230 Scotch Brand Drafting Tape, 1" x 60 Yard Rolls	<u>180^e</u>	<u>54⁰⁰</u>
191.	100 ft.	Magnetic Tape - 1/2" Wide	<u>NO</u>	<u>QUOTE</u>
192.	40 rls.	1/4" Wide Dymo Tape, Black, Blue, Green & Brown	<u>90^{RE}</u>	<u>36⁰⁰</u>
193.	40 rls.	3/8" Wide Dymo Tape, Black, Blue, Green & Brown	<u>110^{RE}</u>	<u>44⁰⁰</u>
194.	20 rls	1/2" Dymo Tape, Assorted Colors	<u>139^{RE}</u>	<u>27⁸⁰</u>
195.	1 dz.	Engrs. Scales & Cases (3 sided)	<u>NO</u>	<u>QUOTE</u>
196.	30 bx.	1/2" Clear Index Tabbing, 5 ft. per box	<u>69¹⁴</u>	<u>20⁷⁰</u>
197.	20 bx.	1/3" Index Tabs, Various Colors, 5 ft. per box	<u>69¹⁴</u>	<u>13⁸⁰</u>
198.	24 rls.	#880, 3/4" x 60 yd., Filament tape, Scotch Brand	<u>230^{RE}</u>	<u>552⁰</u>
199.	12	#18 Polished Cotton Twine 1/2" Balls	<u>115</u>	<u>138⁰</u>
200.	12	2 1/2 lb. Cones of 20 Ply Cotton Twine	<u>NO</u>	<u>QUOTE</u>
201.	30	19 x 24 Green Desk Pad Blotters	<u>.15^e</u>	<u>45⁰</u>
202.	50	19 x 24 Desk Pads, Green 21403	<u>2.25^e</u>	<u>112⁵⁰</u>
203.	100	19 x 24 Acetate Desk Pad Covers, .0075 thick	<u>65^e</u>	<u>65⁰⁰</u>
204.	10	Rubber Pads for Under Typewriters	<u>160^e</u>	<u>16⁰⁰</u>
205.	6	X6-403CR, 1/4" Clipper type paper punches	<u>.69⁰</u>	<u>414</u>
205.	30	Write-O-Folio Jr.	<u>150</u>	<u>45⁰⁰</u>
207.	30	Write-O-Folio Legal size	<u>330^e</u>	<u>99.00</u>
208.	40	Write-O-Folio Letter Size	<u>255</u>	<u>102.00</u>
209.	1 gr.	Liquid Paper - White	<u>.55^e</u>	<u>79²⁰</u>

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
210.	24 bt.	Liquid Paper Thinner	<u>54^e</u>	<u>1296</u>
211.	60 btls	Liquid Paper - Copies Only	<u>60^e</u>	<u>36⁰⁰</u>
212.	60 btls.	Liquid Paper - In Colors	<u>74^e</u>	<u>4440</u>
213.	30 gal.	Ditto Fluid, in 1 gallon jugs	<u>375^{gl}</u>	<u>112⁵⁰</u>
214.	10 doz.	A-59 Bic Pens	<u>497⁰²</u>	<u>4970</u>
215.	20	Stamp Pads Ink, in 1½ oz. bottles black & red	<u>59^e</u>	<u>118⁰</u>
216.	4 dz.	Carter's Rubber Cement, 4 oz. bottles, Sub. Ross - Evans	<u>54^e</u>	<u>2592</u>
217.	10	Empty Pint Jar, with Applicator Brush, for Carter's Rubber Cement	<u>240^e</u>	<u>24⁰⁰</u>
218.	4	Carter's Rubber Cement, in 1 gallon containers	<u>630^{ge}</u>	<u>2520</u>
219.	4	Carter's Rubber Cement Thinner, in 1 quart containers, Sub. Ross-Evans	<u>240^e</u>	<u>960</u>
220.	30	Scat Typewriter Cleaner, 2 oz. Bottles	<u>89</u>	<u>2670</u>
221.	5,000	Tag Wire, 12" 1000 per bundle	<u>295^M</u>	<u>1475</u>
222.	40 pcs.	Poster Board 22" x 28" White	<u>34^e</u>	<u>1360</u>
223.	20 bx.	Large Thumb Tacks, #4, 100 per box	<u>40^e</u>	<u>8⁰⁰</u>
224.	10 dz.	Map Tacks, Assorted Colors	<u>179</u>	<u>179 LOT</u>
225.	20 sets	C1-213-8 Aico Indexes	<u>708st</u>	<u>14⁰⁰</u>
226.	15 cans	3M Desk & Office Cleaners	<u>139^e</u>	<u>2085</u>
227.	4 sets	9" High Metal Bookends	<u>298^e</u>	<u>1192</u>
228.	8 sets	5" High Metal Bookends	<u>120^e</u>	<u>960</u>
229.	10	15" Waste Baskets	<u>385^e</u>	<u>3850</u>
230.	10	12¼" Waste Baskets	<u>355^e</u>	<u>3550</u>
231.	40	47-812 Binders	<u>88^e</u>	<u>3520</u>
232.	18	241-40N Post Binders	<u>935^e</u>	<u>1683</u>
233.	6	LV-219-A Legal Accordion File Alphabetized	<u>560^e</u>	<u>3360</u>
234.	6	R217A, Accordion or expanding files, letter size alphabetized	<u>4⁰⁰</u>	<u>24⁰⁰</u>

<u>ITEM</u>	<u>EST. QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST. TOTAL</u>
235.	70	Indexes 504-40M	<u>160⁰⁰</u>	<u>112⁰⁰</u>
236.	6 dz.	Flash 32 Markers	<u>328⁰⁰</u>	<u>1968</u>
237.	5,000	C-35 Roledex Cards	<u>595⁰⁰</u>	<u>2975</u>
238.	1 Gross	Flash 30 Markers Assorted Colors	<u>3185⁰⁰</u>	<u>3185</u>
239.	6	3 Hole Paper Punch Y4-33	<u>595⁰⁰</u>	<u>3570</u>
240.	2 dz.	#1 Daters	<u>129⁰⁰</u>	<u>3096</u>
241.	2 dz.	#2 Daters	<u>164</u>	<u>3936</u>
242.	1M Rolls	2 1/4" Add Machine Paper Single & White	<u>224⁰⁰</u>	<u>220⁰⁰</u>
243.	1M Rolls	3" Add Machine Paper	<u>34⁰⁰</u>	<u>340⁰⁰</u>
244.	1M Rolls	3 7/16" Add Machine Paper	<u>41⁰⁰</u>	<u>410⁰⁰</u>
245.	2 doz.	#21 Liberty Box	<u>186⁰⁰</u>	<u>4464</u>
246.	100	C-213 Alpha. Index	<u>150⁰⁰</u>	<u>150⁰⁰</u>
247.	15 boxes	#42 Oxford Plastic Tabs	<u>130⁰⁰</u>	<u>1950</u>
248.	20 gross	PILOT FINE LINE SWPP	<u>5960⁰⁰</u>	<u>119200</u>
249.	100	Budd Cassette Tapes 60 Min.	<u>125</u>	<u>125⁰⁰</u>
250.	100	Budd Cassette Tapes 90 Min.	<u>174</u>	<u>174⁰⁰</u>
251.	3/M	#12 Manila Envelopes	<u>244⁰⁰</u>	<u>7320</u>
252.	5/M	#5-G Manila Tags	<u>799⁰⁰</u>	<u>3995</u>

TOTAL AMOUNT 16531⁰⁷

CITY OF FORT WAYNE

DEPARTMENT OF PURCHASES

Number One Main St., Ft. Wayne, Ind. 46802

INVITATION

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.

*Mail all replies and correspondence, etc. to Attn. of Jim Snyder 423-7037

DEPARTMENT OF PURCHASES

Room 470, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department or Division Office Services DepartmentBasement, City County Bldg.Address One Main St., Ft. Wayne, Indiana 46802

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing

Time of Bid Tuesday, April 10, 1979 at 10:30 A.M.

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 14641. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
		OFFICE SUPPLIES - July 1, 1979 thru June 30, 1980		
		The award of this bid may be made on either an item by item or on an overall basis, as we determine the most beneficial to the City.		
		The supplies will be shipped only upon issuance of Purchase Orders as the need dictates.		
		Vendors must be able to supply from stock. If requests cannot be filled within seven (7) days, then approval will be required for extended delivery.		
		The Brand Names and Numbers are only intended to be used as a guide for bidders. If alternate is to be quoted it must be equal or better. Please list manufacturer and number on line provided.		
		All Unit Prices are to be extended.		
		Affirmative Action: On File: <input checked="" type="checkbox"/> Attached: <input type="checkbox"/>		

Bid Bond required ☐ NO ☒ YES 5% of Bid Performance Bond ☐ NO ☒ YES See instruction item No. 18 on reverse side hereof.

Terms % cash discount if paid within days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and as the price set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within days from receipt of order ☒

IMPORTANT ☒

As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Sign Here:

Daubleday Bros. And Company
 Name of Company
 For Richard D. Wenham, Jr. Title Manager
 Address 437 E. Berry St
 City Ft. Wayne, IN. Date 4-10-79

"bidder shall have the right to increase the contract unit price in an amount equal to the bidder's increase in costs of materials and supplies occurring subsequent to the date on which such bid is submitted, (herein-after referred to as "base date") to the board having authority to award contracts. Any increase (or decrease) in the bidder's cost of materials and supplies after the base date shall be determined monthly, and shall be verified by proper documents furnished to the responsible awarding board which shall include proof of price to the bidder from the bidder's source of supply.

Bidder may reserve the right to allocate its product to its customers in a fair and equitable manner, if necessary, due to the reduction of allocation from the source of supply to the bidder in accordance with any directives for mandatory allocation issued by an appropriate agency of the Federal Government."

<u>ITEM</u>	<u>Est. QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST. TOTAL</u>
1.	50	Accopress Binders, 11 x 8½, side openings BFS 2507 I2 25278	.66ea	33.00
2.	40	Accopress Binders, 11 x 8½, end opening BFS 1074 I2 17048	.68ea	27.20
3.	80	Accopress Binders, legal size, end opening red, with 3" capacity I2 19048	.87ea	69.60
4.	40	Wilson Jones 14-14 lin Nylon Prong Binders, 14 7/8 x 11 sheet I2 14-1411N	1.91ea	76.40
5.	40	Three-Ring, Loose-leaf, Hard cover 1" Ring with cloth hinge, Binders, Rogers 4345-14 I2 4345-14	2.50ea	100.00
6.	10	National 63-161, 9½ x 6 Binders I2 364-12NB Sub W.J. 364-12B	1.57ea	15.70
7.	10	National 64-261, 9½ x 6 Three Ring binders, Sub. Rogers 3329-12 1" Rings I2 3329-12	2.38ea	23.80
8.	10	National 87-784 Black, Hard Covers Three-ring Binders 3" Rings I2 87-784	10.63ea	106.30
9.	10	Wilson Jones 345-40, 8½ x 5½ 2" Ring Binders, Sub. Rogers 1345-40 I2 1345-40	4.58ea	45.80
10.	10	Rogers 4345-10, 8½ x 5½ 1" Binders stiff back, three ring I2 4345-10	2.47ea	24.70
11.	10	Rogers 1344-14L, 11 x 8½ 1" Ring Binders I2 1344-14L	5.44ea	54.50
12.	10	Rogers 1349-44, three hole, black hard cover Binders 2" Rings I2 1349-44	3.41ea	34.10
13.	4	Borum & Pease 1471 Roll Books 14 1/4 x 9 1/4, with 150 pages I9 1471-150	10.33ea	41.32
14.	10	National Account Books, 37-331, or Borum and Pease 67-1/8, 150 pages I9 S304-15R	4.18ea	41.80
15.	100	National 46-577 Money receipt books, 50 leaves, Sub. Wilson Jones S1607 L1 S1607	.53ea	53.00
16.	150	Steno Notebooks, 36-746, Sub Wilson Jones 1115W P3 2000	.22ea	33.00
17.	20 bx.	Blue Manuscript Covers, 9 x 15½, 100 per box, Eaton 225 P1 41	2.56bx	51.20
18.	1M	Slider Back Report Covers - Clear I2 32457	.13ea	130.00

<u>ITEM</u>	<u>EST. QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST. PRICE</u>
19	500	#4128 Duo-Tang Covers, Light Blue with Pockets on both covers L2 4128	.17ea	85.00
20.	1000	#1258 Duo-Tang Covers, Green, Gray, Red Light Blue, and Dark Blue L2 1258	.14ea	140.00
21.	12 sets	Drawer Frames 8½ x 11 F1 442	1.50st	18.00
22.	12 sets	Drawer Frames 8½ x 14 F1 443	1.62st	19.44
23.	6000	8½ x 11, 1/3, 1/5, or straight cut file Folders, heavy manila F1 423	30.60m	183.60
24.	1400	Legal size file folders, 1/3, 1/5, or straight cut, Manila F1 523	40.10m	56.14
25.	10 boxes	Pendaflex Folders 8½ x 11 Hanging F1 4152-1/5	4.57bx	45.70
26.	10 boxes	Pendaflex Folders 8½ x 14 Hanging F1 4153-1/5	5.28bx	52.80
27.	150	1524E Redrope file pockets, letter size P5 1524E	.48ea	72.00
28.	70	1526E Redrope vertical file pockets P5 1526E	.55ea	38.50
29.	700	#1514C, 11-3/4 x 9½ vertical file pockets P5 1514C	.40ea	280.00
30.	150	#1516C, Legal size Pronto file pockets P5 1516C	.48ea	72.00
31.	50	#1536G Redrope legal size file pockets with 5½" expansion P5 1536G	.64ea	32.00
32.	300	#1534-G File Pockets P5 1534G	.55ea	165.00
33.	50	Smead #1075G Expanding Wallets P5 1075G	.84ea	42.00
34.	6	Webster Collegiate 7th Edition Dictionary B5 8	7.82ea	46.92
35.	5000	Sub. 20, size 2-7/16 x 4-5/16 Manila coin envelopes, with end flap P2 502-70	6.76M	33.80
36.	100	Sub. 28, 9 x 12 White Catalogue Envelope P2 415-82	.06ea	6.00
37.	500	Sub. 32, 7½ x 10½, glazed Kraft Klasp Envelopes P2 38-075	4.27c	21.35
38.	1000	Sub. 32, 10 x 13 Glazed Kraft Klasp Envelopes P2 38-097	5.82c	58.20
39.	1000	Sub. 32, 11½ x 14½ Glazed Kraft Klasp Envelopes P2 38-105	7.21c	72.10
40.	1000	Sub. 32, 12 x 15½ Glazed Kraft Klasp Envelopes P2 38-110	7.78c	77.80
41.	1600	Sub. 32, 6 x 9 Glazed Kraft Klasp Envelopes P2 38-055	3.42c	54.72

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
42.	1000	Sub. 32, 10 x 15 Glazed Brown Kraft Envelopes without clasp, gummed end flap F2 38-098	7.01c	70.10
43.	500	9½ x 14½ Manila Envelopes, with clasp P2 94	6.58c	32.90
44.	500	10 x 15 Manila Envelopes with clasp P2 98	7.01c	35.05
45.	8000	9 x 12 Brown Clasp Envelopes P2 90	5.05c	404.00
46.	30 sets	Smead 1151-25, 11 x 8½ Pressboard file guides, metal tabbed. F2 1151-25	5.68st	170.40
47.	15 sets	Smead 2151-25 Alphabetized Green Pressboard file Dividers, Legal size, Sub. Barkley 215-25-1 F2 2151-25	6.89st	103.35
48.	10 sets	Smead 515-25, 3 x 5 Alphabetical Card Guides, Sub. Barkley 575-25 G3 515-25	.84st	8.40
49.	10 sets	Smead 5151-25, 3 x 5 Alphabetical card guides, Metal tabbed, Sub. Barkley 515-25-1 F2 5151-25	3.62st	36.20
50.	20 sets	Smead 625-25, 4 x 6 Buff Guides, Alphabetical, Sub. Barkley 675-25 F2 625-25	.67st	13.40
51.	10 boxes	1/5 cut, 3 x 5 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 575 F2 525	1.32c	13.20
52.	10 boxes	1/3 cut, 3 x 5 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 573 F2 523	1.32c	13.20
53.	10 boxes	1/3 cut, 4 x 6 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 673 F2 623	2.04c	20.40
54.	10 boxes	1/5 Cut, 4 x 6 Card Guides, Plain Blank Tab Buff, 100 per box F2 625	2.04c	20.40
55.	10 sets	Smead 6151-25, 4 x 6 Alphabetical Metal tabbed file guides, Sub. Barkley 615-25-1 F2 6151-25	3.91c	39.10
56.	10 boxes	1/3 cut, 5 x 8 Card Guides, plain blank tab, Buff 100 per box, Sub. Barkley 873 F2 823	2.98c	29.80
57.	30 sets	4 x 6 Plastic tabbed card guides, Buff Alphabetical F2 6250-25	1.36st	40.80
58.	30 sets	5 x 8 Plastic tabbed card guides, Buff-Alphabetical F2 8250-25	1.54st	46.20
59.	20 sets	3 x 5 Plastic Tab Alphabetical Card Guides F2 5250-25	.95st	19.00
60.	20 sets	5 x 8 Alphabetical, metal tabbed pressboard file guides, Sub. Barkley 815-25-1 F2 8151-25	4.32st	86.40
61.	7000	3 x 5 White ruled cards, #110 Index F3 17H	1.80m	12.60
62.	3000	4 x 6 White ruled cards #110 Index F3 18H	3.18M	9.54

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
63.	3000	5 x 8 White ruled cards, #110 Index P3 19HB	5.10m	15.30
64.	5000	8½ x 11 National 14-281 White Faint Ruled, three ring filler paper 1A 2713F	1.00c	50.00
65.	30	National 45-604 Analysis Pads, Sub. Wilson Jones 7204 P3 7204	1.14ea	34.20
66.	30	National 45-607 Analysis Pads, Sub. Wilson Jones 7207 P3 7207	1.14ea	34.20
67.	20	Wilson Jones G7214D Analysis Pads P3 G7214D	1.14ea	22.80
68.	40	National 45-608 Analysis Pads, Sub. Wilson Jones 7208 P3 7208	1.14ea	45.60
69.	75	Wilson Jones 7513 Analysis Pads P3 G7513	2.21ea	165.75
70.	10	G7608B Wilson Jones Analysis Pads P3 G7608B	1.14ea	11.40
71.	10	National 45-104 Analysis Pads, Sub. Wilson Jones 7604 P3 G7604	1.14ea	11.40
72.	30	W.J. Columnar Pads #G7205 P3 G7205	1.14ea	34.20
73.	600	Wilson Jones Columnar 10-3 sheets, 9¼ x 11 7/8 1A 10-3	4.78c	28.68
74.	5 pkg.	G10-8 Ledger Sheets 1A G10-8	4.78c	23.90
75.	70 dz.	8½ x 11 Letter size ruled pads, yellow white #59-0250 P3 5053 WHT P3 C3901 YEL	2.80dz	196.00
76.	100 dz.	8½ x 14 Legal ruled pads, yellow, white P3 CW51R P3 C51R	3.96dz	396.00
77.	100 dz.	8½ x 11 Legal ruled pads, yellow, white #59-1280 P3 CW51RS P3 C51RS	3.36dz	336.00
78.	1 gr.	5 x 8 legal pads - Canary P3 85	.17ea	24.48
79.	1 gr.	5 x 8 Legal Pads - White P3 2029	.20ea	28.80
80.	600	8½ x 11 Acetate sheet protectors, for three ring binders, #313, .005 Ga. 16 DB13	.07ea	42.00
81.	12 rls.	C R 16 Correction Tape S3 CR16	.44rl	5.28
82.	10	Paper Spindles H4 6F	.59ea	5.90
83.	60	Ko-Rec-Type, all colors S3 1	.60ea	36.00
84.	20	Ko-Rec-Type, for Errors S3 1	.60ea	12.00
85.	50 lbs.	Misc. Rubber Bands, size 10, 14, 16, 19, 32, 62, and 84 A6 1-.....	1.93bx	96.50

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
86.	16	Weis #35 File Boxes, Sub. Hedges #1035 E8 235	2.30ea	36.80
87.	16	Weis #46 Storage Boxes with follow black for 4 x 6 cards, Sub. Hedges #1046 E8 246	2.57ea	41.12
88.	10	Weis #835 WG, Gray Metal File Boxes, for 3 x 5 Cards E8 835	5.26ea	52.60
89.	20	Weis #846 WG, Gray Metal File Boxes, for 4 x 6 Cards E8 846	6.22ea	124.40
90.	20	#533 - 3 x 5 File Boxes 3" Deep E8 533	2.38ea	47.60
91.	10	Weis #858 WG, Gray Metal File Boxes, for 5 x 8 Cards E8 858	6.78ea	67.80
92.	18	Hedges File Boxes #1058 E8 258	3.22ea	57.96
93.	20	1210L Pronto File, Letter size with Metal Front Drawer Type E5 1210C	7.51ea	150.20
94.	16	1510L Pronto Files, Legal size with metal front drawer type E5 1510L	9.31ea	148.96
95.	20	#2 Liberty Storage Boxes E5 2	1.54ea	30.80
96.	60	#11 Liberty Storage Boxes E5 11	1.97ea	118.20
97.	50	#12 Liberty Storage Boxes E5 12	2.14ea	107.00
98.	50	#15 Liberty Storage Boxes E5 15	1.66ea	83.00
99.	20	#18 Liberty Storage Boxes E5 18	1.55ea	31.00
100.	30	6 x 9 Clipboards, #203 F7 203	.59ea	17.70
101.	30	Letter size Clipboards F7 204	.62ea	18.60
102.	40	Legal Size Clipboards F7 205	.67ea	26.80
103.	30,000	#1 Paper Clips H4 72345	.96m	28.80
104.	24 bx.	#1 Paper Clamps (12 to box) H4 72610	.26bx	6.24
105.	4,000	#3 Paper Clips, 7/8" long H4 72320	1.26m	5.04
106.	2,000	Jumbo Paper Clips, 2" Long H4 72545	3.48m	6.96
107.	4 dz.	Magnetic Clips with 1 1/4" Clamp Hunt PE 2026, or equivalent H4 2026	.36ea	17.28
108.	24	Magnetic Paper Clip Holders H4 9064	1.08ea	25.92
109.	4 dz.	Magnetic clips with 2 1/4" Clamp Hunt PE 2027 or equivalent H4 2027	.50ea	24.00

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
110.	8 dz.	#2 Binder Clip-Clamps H4 20B8	.72dz	5.76
111.	4 dz.	#5 Binder Clip-Clamps L.E.B.H4 50	1.20dz	4.80
112.	4 dz.	#10 Binder Clip-Clamps H4 100	3.00dz	12.00
113.	50	#1 Stamp Pads, Black & Red R2 100	.59ea	29.50
114.	20	#2 Stamp Pads, Black & Red R2 200	.88ea	17.60
115.	50	1/2" Scotch Tape Dispensers, H-126 A8 H126	.31ea	15.50
116.	50	3/4" Scotch Tape Dispensers, H-127 A8H127	.31ea	15.50
117.	6	C-20 Tape Dispensers A8 C20	4.86ea	29.16
118.	4 dz.	#100 Pink Pearl Erasers N6 100	.17ea	8.16
119.	10 dz.	#7099B AW Faber Eraser Sticks, with Brush Sub. Venus N6 7099B	3.18dz	31.80
120.	2 gr.	Pencil Tip Wedge Erasers N6 1212	.03ea	8.64
121.	4 dz.	#211 Art Gum Erasers N6 211	.22ea	10.56
122.	6 dz.	#7077B Erasers N6 7077B	3.18dz	19.08
123.	2 dz.	#400 Eberhard Faber Pink Pearl Erasers N6 400	.23ea	5.52
124.	2 dz.	#1207 Eberhard Faber Erasers N6 1207	2.80dz	5.60
125.	4,000	#4 Round Head Brass Fastners H4 71504	1.08c	43.20
126.	8 bx.	#22 Acco Fastners, 50 per box L7 7022	1.46bx	11.68
127.	10 dz.	Parr Swingline Finger Tips, size 11, 11 1/2, 12, 13 and 13A A8	1.00dz	10.00
128.	6	Liberty #76, 7 x 9 1/2 metal copy holder S3 76	1.60ea	9.60
129.	20 bx.	Push Pins Assorted Colors H4 CP	1.50bx	30.00
130.	60	Letter size, desk trays, gray #1600 EldonK3 1600	1.45ea	87.00
131.	20	Eldon Desk Trays, Legal #1604 K3 1604	2.83ea	56.60
132.	20 pkg.	Avery 1/2" dots, white A5 R808	.85pk	17.00
133.	20 pkg.	Avery 1/2" dots, colors A5 8081	1.02pk	20.40
134.	20 pkg.	Avery 3/4" dots, colors A5 T5459	1.26pk.	25.20
135.	2 dz.	Smead Spi-Roll labels, Cherry, Blue, & BuffF1 R444	.58bx	13.92

<u>ITEM</u>	<u>EST. QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST. TOTAL</u>
136.	40 pkg.	Labels, Avery Self-Adhesive, unprinted S-6432 A5 S6432	<u>1.32pk</u>	<u>52.80</u>
137.	40 pkg.	Labels, Avery Self-Adhesive, unprinted 5375 A5 5375	<u>1.57pk</u>	<u>62.80</u>
138.	6	"Cavalier" List-finders, complete A2 CBK	<u>11.88ea</u>	<u>71.28</u>
139.	8	List Finders refills, Cavalier Model A2 650CR	<u>2.42ea</u>	<u>19.36</u>
140.	10	Bates List Finders, "Director" Model - complete A2 KBE	<u>7.88ea</u>	<u>78.80</u>
141.	8	List Finders Refills, "Director" Model A2 395DR	<u>2.42ea</u>	<u>19.36</u>
142.	6 bx.	3631 Carter's Purple Ditto Masters, 8½ x 11 Sub. Allied N7 3405-11	<u>5.21bx</u>	<u>31.26</u>
143.	30 dz.	Felt-tipped Markers, Pencil type, Estabrook, various colors, Sub. Dri-Mark PR & PFR N2 1170	<u>3.10dz</u>	<u>93.00</u>
144.	30 dz.	Hi-Liters Assorted Colors N2 774	<u>4.08dz</u>	<u>122.40</u>
145.	24	Sterling Master Envelopes, Moistened (Plastic tube with sponge) A8 15	<u>.23ea</u>	<u>5.52</u>
146.	40 gr.	Black Lead Pencils, Ticonderoga #2, 2½, & 3. N5 1388	<u>12.96gr</u>	<u>518.40</u>
147.	50 dz.	Eagle Veri-Thin Pencils, with erasers, various colors N5 796	<u>1.42dz</u>	<u>71.00</u>
148.	20 dz.	Eagle Veri-Thin Pencils, without erasers, various colors N5 2700	<u>1.42dz</u>	<u>28.40</u>
149.	8 dz.	A.W. Faber-Castell Drawing Pencils 2H & 3H N5 9000	<u>3.56dz</u>	<u>28.48</u>
150.	60 dz.	All-Rite Office Rriters, Extra fine line, #522, #542, Colors Red, Blue & Black N1 S542	<u>3.35dz</u>	<u>201.60</u>
151.	60 dz.	S54E Med. All Rite Pens N1 S54E	<u>2.88dz</u>	<u>172.80</u>
152.	1 gr.	#208 Magic Marker - All Colors N2 208	<u>2.66dz</u>	<u>31.92</u>
153.	4 dz.	Universal Refills for Ball Point Pens, Medium point, Blue, Black and Red N1 1BB	<u>3.60dz</u>	<u>14.40</u>
154.	7 dz.	Magic Markers Wide Nib. El Marko N2 753-01	<u>2.38dz</u>	<u>16.66</u>
155.	2 grs.	Pentel Rolling Riter Assorted Colors #R-100 N1 BL100	<u>6.60dz</u>	<u>158.40</u>
156.	2 grs.	Wonder Rriters Assorted Colors N2 880	<u>4.75dz</u>	<u>114.00</u>
157.	1 gr.	Lindy Medium Pens #460M Assorted Colors N1 460M	<u>4.20dz</u>	<u>50.40</u>
158.	10 tubes	Pentel Eraser Refills N4 MS 10	<u>.34tb</u>	<u>3.40</u>

<u>ITEM</u>	<u>EST. QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST. TOTAL</u>
159.	1 dz.	Sta-Put Pen and Anchors - W. T. Rogers N1 2109	1.20ea	14.40
160.	2 dz.	Sta-Put Pen Refills - W. T. Rogers N1 2108	.45ea	10.80
161.	60 dz.	Bic Pens, Medium Point N1 331-11	.83dz	49.80
162.	60 dz.	Bic Pens, Fine Point N1 336-11	.83dz	49.80
163.	4 dz.	Papermate Pens, Refillable Ball Point N1 MC59	.37ea	17.76
164.	36	Pental Sharp 5 Eversharps N5 515A	1.20ea	43.20
165.	30 tubes	Pental Lead for Sharp 5 Pencils N4 100	.50tb	15.00
166.	4 dz.	Dri-Mark Nylon Tip Pen, Various Colors N2 860	1.20dz	4.80
167.	20	Medium Priced Metal Letter Openers H3 150	.42ea	8.40
168.	2 ct.	#2 Dennison gummed Reinforcements, 72 boxes to a carton A5 52-112	.22bx	31.68
169.	24	12" Wood Ruler, with double metal edge 2 AA102-12	.34ea	8.16
170.	24	15" Wood Ruler, with double metal edge 2 AA102-15	.46ea	11.04
171.	24	18" Wood Ruler, with double metal edge 2 AA102-18	.49ea	11.76
172.	20	8" straight scissors, medium priced H3 90-10	1.97pr	39.40
173.	36	#30 Acco Staplers #73304 H1 73304	7.44ea	267.84
174.	50 bx.	Staples for #4 Swingline Staplers H1 15	.48bx	24.00
175.	10 bx.	Ace #700 undulated staples H1 700	1.13bx	11.30
176.	6	#702 Ace Clipper Staples H1 702	5.92ea	35.52
177.	40	Ace Standard #600 Staple Removers H1 600	.54ea	21.60
178.	20	Pencil Sharpener, Boston 1068, self-feed Beige color, vacuum Base M3 1068	6.11ea	122.20
179.	10	Desk Organizers K3-20HV-GRA K3 70	10.69ea	106.70
180.	10	Desk Organizers #306 K3 306	7.51ea	75.10
181.	4 rls.	#710 Scotch Tape, 2" wide x 72 yds. black pressure A8 710	8.00rl	32.00
182.	80	#810 Mending Tape, 1/2" x 1296" A8 810S1/2	.77ea	61.60
183.	60	#810 Mending Tape 3/4" x 300" with Dispenser A8 105A	.28ea	16.80

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
184.	150	#810 Mending Tape, 3/4 x 1296" A8 810S3/4	1.02ea	153.00
185.	20	#810 Mending Tape 3/4" x 2592" A8 810I3/4	1.79ea	35.80
186.	70	#600 Scotch Tape, 1/2"x1296" A8 600S1/2	.56ea	39.20
187.	50	#600 Scotch Tape, 3/4" x 1296" A8 600S3/4	.76ea	38.00
188.	20	#600 Scotch Tape, 3/4" x 2592" A8 600I3/4	1.26ea	25.20
189.	50	#230 Scotch Brand Drafting Tape, 3/4" x 60 yds. rolls A8 230 3/4	1.45ea	72.50
190.	30	#230 Scotch Brand Drafting Tape, 1" x 60 Yard Rolls A8 230-1	1.80ea	54.00
191.	100 ft.	Magnetic Tape - 1/2" Wide A5 763 1/2	.28ft	28.00
192.	40 rls.	1/2" Wide Dymo Tape, Black, Blue, Green & Brown A5 5206	.53ea	21.20
193.	40 rls.	3/8" Wide Dymo Tape, Black, Blue, Green & Brown A5 5201	.65rl	26.00
194.	20 rls	1/2" Dymo Tape, Assorted Colors A5 158	.80rl	16.00
195.	1 dz.	Engrs. Scales & Cases (3 sided) D2 T5657	2.02ea	24.24
196.	30 bx.	1/2" Clear Index Tabbing, 5 ft. per box I3 10121	.55bx	16.50
197.	20 bx.	1/3" Index Tabs, Various Colors, 5 ft. per box I3 10381	.55bx	11.00
198.	24 rls.	#880, 3/4" x 60 yd., Filament tape, Scotch Brand A8 8803/4	2.90ea	69.60
199.	12	#18 Polished Cotton Twine 1/2" Balls W2 4208	1.43ea	17.16
200.	12	2 1/2 lb. Cones of 20 Ply Cotton Twine W3 26	6.44ea	77.28
201.	30	19 x 24 Green Desk Pad Blotters K1 4901	.20ea	6.00
202.	50	19 x 24 Desk Pads, Green 21403 K1 21403	2.36ea	118.00
203.	100	19 x 24 Acetate Desk Pad Covers, .0075 thick I6 10700	.63ea	63.00
204.	10	Rubber Pads for Under Typewriters S3 1213	1.02ea	10.20
205.	6	X6-403CR, 1/4" Clipper type paper punches H2 MG403R	.90ea	5.40
206.	30	Write-O-Folio Jr. P3 R535	1.20ea	36.00
207.	30	Write-O-Folio Legal size P3 R253	2.25ea	67.50
208.	40	Write-O-Folio Letter Size P3 R252	1.89ea	75.60
209.	1 gr.	Liquid Paper - White S3 564	.62ea	89.28

<u>ITEM</u>	<u>EST. QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST. TOTAL</u>
210.	24 bt.	Liquid Paper Thinner S3 565	.28ea	6.72
211.	60 btl's	Liquid Paper - Copies Only S3 710	.62ea	37.20
212.	60 btl's.	Liquid Paper - In Colors S3 564C	.71ea	42.60
213.	30 gal.	Ditto Fluid, in 1 gallon jugs N7 325K	2.20gl	66.00
214.	10 doz.	A-59 Bic Pens N2 AF59	.32ea	38.40
215.	20	Stamp Pads Ink, in 1½ oz. bottles black & red R3 587	.67ea	13.40
216.	4 dz.	Carter's Rubber Cement, 4 oz. bottles, Sub. Ross - Evans C1 494	.41ea	19.68
217.	10	Empty Pint Jar, with Applicator Brush, for Carter's Rubber Cement C1 492BR	2.44ea	24.40
218.	4	Carter's Rubber Cement, in 1 gallon containers C1 490	5.40ea	21.60
219.	4	Carter's Rubber Cement Thinner, In 1 quart containers, Sub. Ross-Evans C1 91T	1.62ea	6.48
220.	30	Scat Typewriter Cleaner, 2 oz. Bottles S3 2	.78ea	23.40
221.	5,000	Tag Wire, 12" 1000 per bundle A5 74919	1.94m	9.70
222.	40 pcs.	Poster Board 22" x 28" White D4 58-010	.30ea	12.00
223.	20 bx.	Large Thumb Tacks, #4, 100 per box H4 53	.49bx	9.80
224.	10 dz.	Map Tacks, Assorted Colors J2 MTA	1.22dz	12.20
225.	20 sets	C1-213-8 Alco Indexes I3 CI213-8	.65st	13.00
226.	15 cans	3M Desk & Office Cleaners A7 573	1.15ea	17.25
227.	4 sets	9" High Metal Bookends K3 LPB9	3.24st	12.96
228.	8 sets	5" High Metal Bookends K3 LPB5	1.80st	14.40
229.	10	15" Waste Baskets K6 2956	1.90ea	19.00
230.	10	12½" Waste Baskets K6 2955	1.30ea	13.00
231.	40	47-812 Binders I2 47-812	.70ea	28.00
232.	18	241-40N Post Binders I2 241-40N	6.85ea	120.96
233.	6	LV-219-A Legal Accordion File Alphabetized P6 R219A	4.84ea	29.04
234.	6	R217A, Accordion or expanding files, letter size alphabetized P6 R217A	3.48ea	20.88

<u>ITEM</u>	<u>EST. QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST. TOTAL</u>
235.	70	Indexes 504-40M L3 504-40M	1.30st	91.00
236.	6 dz.	Flash 32 Markers N2 32	3.50dz	21.00
237.	5,000	C-35 Roledex Cards F4 C35	6.12m	30.60
238.	1 Gross	Flash 30 Markers Assorted Colors N2 30	3.05dz	43.20
239.	6	3 Hole Paper Punch Y4-33 H2 33	4.63ea	27.78
240.	2 dz.	#1 Daters R1 1	.91ea	21.84
241.	2 dz.	#2 Daters R1 2	1.15ea	27.60
242.	1M Rolls	2 1/4" Add Machine Paper Single & White P4 6200	.22rl	220.00
243.	1M Rolls	3" Add Machine Paper P4 6300	.30rl	300.00
244.	1M Rolls	3 7/16" Add Machine Paper P4 6361	.40rl	400.00
245.	2 doz.	#21 Liberty Box E5 21	1.55ea	37.20
246.	100	C-213 Alpha. Index L3 C213	1.36st	136.00
247.	15 boxes	#42 Oxford Plastic Tabs F1 42CR	1.02bx	15.30
248.	20 gross	PILOT FINE LINE SWPP N2 SW PP	3.86dz	926.40
249.	100	Budd Cassette Tapes 60 Min. S2 BCX60	1.11ea	111.00
250.	100	Budd Cassette Tapes 90 Min. S2 BCX90	1.55ea	155.00
251.	3/M	#12 Manila Envelopes P2 114-72	21.60m	64.80
252.	5/M	#5-G Manila Tags A5 11-306	7.92m	39.60

TOTAL AMOUNT \$ 14,887.03

CITY OF FORT WAYNE CITY UTILITIES

DEPARTMENT OF PURCHASES
CITY - COUNTY BUILDING
NUMBER ONE EAST MAIN STREET
FORT WAYNE, INDIANA 46802

67-136-11 7/2/79
ORIGINAL
PURCHASE ORDER NO. 1062

This number must appear on each packing slip, invoice, bill of lading, express receipt and correspondence.

DATE May 1, 1979

Doubleday Brothers & Co.
437 East Berry Street
Fort Wayne, Indiana 46803

Vendor No. 3366-01

SHIP TO —

Office Services Dept.
Basement City County Bldg.
One Main Street
Fort Wayne, Indiana 46802

Dept. No. 41

MAIL ALL INVOICES TO —
CITY UTILITIES
GENERAL ACCOUNTING
4th FLOOR CITY - COUNTY BUILDING
NUMBER ONE EAST MAIN STREET
FORT WAYNE, INDIANA 46802
INVOICE IN DUPLICATE, INCLUDING
CERTIFICATION AS REQUIRED BY
INDIANA STATE BOARD OF ACCOUNTS

QUANTITY RECEIVED	QUANTITY ORDERED	DESCRIPTION	ACCT. OR W.O. NO.	UNIT PRICE	TOTAL
			154.12		
		BLANKET PURCHASE ORDER FROM 7/1/79 thru 7/1/80 for Office Supplies per attached spread sheet per Bid Ref. #517			
		Approximate value of this order based on estimated quantities is \$8,880.78			
		Note: Only the checked items under your Company Name are to be ordered, as required, on a departmental purchase order against this blanket order.			
		Per Bid Ref. #517 Net			
		<u>SUBJECT TO COUNCILMANIC APPROVAL</u>			
		RW/pl #183			

SNP ATTENTION!
Send all invoices to General Accounting
4th Floor, City-County Bldg.
1 E. Main St.
Fort Wayne, Indiana 46802
Show P. O. Number on Packing Slip
and Invoice.

NOTE: TERMS OF PAYMENT MUST BE SHOWN ON FACE OF INVOICE. OTHERWISE A 2% CASH DISCOUNT WILL BE TAKEN

City Utilities

PURCHASE REQUISITION

Doubleday Brothers & Co.

437 E. Berry St.

Date *2-27-79*

Please order the following Material for Delivery as Specified:

To be delivered to

Office Service

Req. No.

183

On or before

P. O. No. *B-1062*

QUANTITY	DESCRIPTION	DIST. NO.	DEPARTMENT ESTIMATED COST
	<i>Blanket Order from 7/1/79 to 7/1/80 for office supplies per attached spread sheet</i>		
	<i>This requisition is to institute per Bid Ref. #51</i>		
	<i>for office supplies</i>		
	<i>from July 1979 to July 1980</i>		
	<i>1980</i>		
<i>Notes: Only the checked items under your Company Name are to be ordered, as required, on a departmental purchase order, against this blanket order.</i>			
	<i>Per Bid Ref #51</i>	RECEIVED	<i>Approximate value of this order based on estimated quantities is</i>
	<i>Net</i>	FEB 27 1979	<i>\$8,880.78</i>
REMARKS:		CITY UTILITIES GEN. SUPPLY OFFICE	
<i>3366-01 Subj. to Councilman's approval.</i>			

I hereby certify that the work or supplies above specified are necessary for stock or use in this department.

Department

George A. Phay

Dept. Head

Charge Light

Water

Sewage

Rev

CITY OF FORT WAYNE

CITY UTILITIES

DEPARTMENT OF PURCHASES
CITY-COUNTY BUILDING
NUMBER ONE EAST MAIN STREET
FORT WAYNE, INDIANA 46802

67-156-11 ORIGINAL 3/2/79
PURCHASE ORDER NO. B-1061

This number must appear on each package, packing slip, invoice, bill of lading, express receipt and correspondence.

DATE May 1, 1979

Shrex of Fort Wayne
323 East Berry Street
Fort Wayne, Indiana 46803

Vendor No. 2207-01

SHIP TO —

Office Services Dept.
Basement City County Bldg.
One Main Street
Fort Wayne, Indiana 46802

Dept. No. 41

MAIL ALL INVOICES TO —
CITY UTILITIES

GENERAL ACCOUNTING
4th FLOOR CITY-COUNTY BUILDING
NUMBER ONE EAST MAIN STREET
FORT WAYNE, INDIANA 46802

INVOICE IN DUPLICATE, INCLUDING
CERTIFICATION AS REQUIRED BY
INDIANA STATE BOARD OF ACCOUNTS

QUANTITY RECEIVED	QUANTITY ORDERED	DESCRIPTION	ACCT. OR W.O. NO.	UNIT PRICE	TOTAL
		BLANKET PURCHASE ORDER FROM 7/1/79 thru 7/1/80 for Office Supplies per attached spread sheet per Bid Ref. #517	154.12		
		Approximate value of this order based on estimated quantities is \$1,865.70			
		Note: Only the checked items under your Company Name are to be ordered, as required, against this blanket order.			
		Per Bid Ref. #517 Net			
		<u>SUBJECT TO COUNCILMANIC APPROVAL</u>			
		RW/pl #183			

2ND

ATTENTION!

Send all Invoices to General Accounting
4th Floor, City-County Bldg.
1 E. Main St.
Fort Wayne, Indiana 46802
Show P. O. Number on Packing Slip
and Invoice.

NOTE: TERMS OF PAYMENT MUST BE SHOWN ON FACE OF INVOICE. OTHERWISE A 2% CASH DISCOUNT WILL BE TAKEN

City Utilities

PURCHASE REQUISITION

Shelf of J.A. Wayne
323 E. Berry St.
46803

Date 2-27-79

Please order the following Material for Delivery as Specified:

To be delivered to

Office Service

Req. No.

183

On or before

P. O. No.

B-1061

QUANTITY	DESCRIPTION	DIST. NO.	DEPARTMENT ESTIMATED COST
	Blanket Order from 7/1/79 to 7/1/80 for office supplies per attached spread sheet		
	This department is to contribute per Bid Ref. #54 building an office supply list for July 1979 to July 1980		
		15412	

Notes: Only the checked items under your Company Name are to be ordered, as required, on a departmental purchase order, against this blanket order.

Per Bid Ref. #377

RECEIVED
FEB 27 1979
CITY UTILITIES GEN. SERV. OFFICE

Approximate value of this order based on estimated quantities is

\$1,865.70.

REMARKS:

2207-1 Subj. to Councilman's approval.

I hereby certify that the work or supplies above specified are necessary for stock or use in this department.

Department

George A. Phares

Dept. Wood

Charge Light

Water

Sewage

Rev

CITY OF FORT WAYNE

CITY UTILITIES

DEPARTMENT OF PURCHASES
CITY-COUNTY BUILDING
NUMBER ONE EAST MAIN STREET
FORT WAYNE, INDIANA 46802

Business Equipment Company
620 South Calhoun Street
Fort Wayne, Indiana 46802

Vendor No. 4020-01

67-136-11 5/2/79
ORIGINAL
PURCHASE ORDER NO. B 1060

This number must appear on each packing slip, invoice, bill of lading, express receipt and correspondence.

DATE May 1, 1979

SHIP TO —

Office Services Dept.
Basement City County Bldg.
One Main Street
Fort Wayne, Indiana 46802

Dept. No. 41

MAIL ALL INVOICES TO —
CITY UTILITIES
GENERAL ACCOUNTING
4th FLOOR CITY-COUNTY BUILDING
NUMBER ONE EAST MAIN STREET
FORT WAYNE, INDIANA 46802
INVOICE IN DUPLICATE, INCLUDING
CERTIFICATION AS REQUIRED BY
INDIANA STATE BOARD OF ACCOUNTS

QUANTITY RECEIVED	QUANTITY ORDERED	DESCRIPTION	ACCT. OR W.D. NO.	UNIT PRICE	TOTAL
		Blanket Purchase Order from 7/1/79 to 7/1/80 for Office Supplies per attached spread sheet per Bid Ref. #517	154.12		
		Approximate value of this order based on estimated quantities is \$3,548.75			
		Note: Only the checked items under your company name are to be ordered, as required, on a departmental purchase order, against this blanket order			
		Per Bid Ref. #517 Net			
		<u>SUBJECT TO COUNCILMANIC APPROVAL</u>			

PROVED
State of Public Works
Sent to P. Whrenby
E. Lamm
J. Scott

ATTENTION!

Send all Invoices to General Accounting
4th Floor, City-County Bldg.
1 E. Main St.
Fort Wayne, Indiana 46802
Show P. O. Number on Packing Slip
and Invoice.

NOTE: TERMS OF PAYMENT MUST BE SHOWN ON FACE OF INVOICE. OTHERWISE A 2% CASH DISCOUNT WILL BE TAKEN

City Utilities

Business Equipment Co.

PURCHASE REQUISITION

620 S. Calhoun

Date: 2-27-79

Please order the following Material for Delivery as Specified:

To be delivered to

Office Service - 41

Req. No.

183

On or before

P. O. No.

B-1060

QUANTITY	DESCRIPTION	DIST. NO.	DEPARTMENT ESTIMATED COST
	Blanket Order from 1/1/79 to 7/1/80 for office supplies per attached spread sheet		
	This requisition is to initiate per Bid Ref. #517 bidding on office supplies.		
	End for July 1979 to July 1980.		
	15412		
	Notes: Only the checked items under your Company Name are to be ordered, as required, on a departmental purchase order, against this blanket order.		
	Per Bid Ref. #517	RECEIVED	
	Net	FEB 27 1979	
REMARKS:		CITY UTILITIES GEN. BUD. OFFICE	Appropriate value of this order based on estimated quantities is \$3,548.75
0402-01	Subj. to Councilman's approval.		

I hereby certify that the work or supplies above specified are necessary for stock or use in this department.

Department

George A. Phares

Dept. Head

Charge Light

Water

Sewage

Rev

BID NO. 517ITEM: Office SuppliesDEPARTMENT: Office Services Dept.OPEN DATE: 4/10 TIME: 10:30 A.M.

VENDOR NAME & ADDRESS	DATE - NAME BID PICKED UP	CARDS MAILED	BID MAILED	RETURNEE
Business Equipment 620 S. Calhoun Street Ft. Wayne, Indiana	Arden Ober, Sr. 3/15/79	3- 7-79		4/10
Boxbergers, Inc. 1220 Webster Street Ft. Wayne, Indiana		3- 7-79		
Doubleday Brothers & Co. 437 E. Berry Street Ft. Wayne, Indiana	Tim Binkley 3/16/79	3- 7-79		
O'Reilly Office Supply Co. 2525 W. Jefferson St. Ft. Wayne, Indiana	Tom O'Reilly 3/21/79	3- 7-79		
Shrex of Ft. Wayne 323 E. Berry Street Ft. Wayne, Indiana	Jack Shrex 4-9-79	3- 7-79		4/10
Andrews Service & Supply 1246 Heustis Ave. Ft. Wayne, Indiana		3- 7-79		
Globe Printing 4315 Stellhorn Ft. Wayne, Indiana		3- 7-79		
Chatfield Paper P.O. Box 186 Bluffton, Indiana			3/7/79	
McMahon Paper Co. 1810 S. Anthony Blvd Ft. Wayne, Indiana		3- 7-79		
Curtis 1000 Inc. 418 E. Berry Street Ft. Wayne, Indiana	Jon Martin 4-2-79	3- 7-79		

RECORDS OF BIDS ISSUED TO BIDDERS

BID NO. 517

ITEM: Office Supplies

DEPARTMENT: Off. Services Dept.

OPEN DATE: 4/10 TIME: 10:30 A.M.

[illegible]

4471

TITLE OF ORDINANCE SPECIAL ORDINANCE - BLANKET CITY UTILITIES PURCHASE ORDERS NO. B-1062, B-1061
& B-1060

DEPARTMENT REQUESTING ORDINANCE BOARD OF PUBLIC WORKS

J-79-05-19

SYNOPSIS OF ORDINANCE BLANKET CITY UTILITIES PURCHASE ORDERS NUMBERED AS FOLLOWS: B-1062,
DOUBLEDAY BROTHERS & COMPANY, B-1061 - SHREX OF FORT WAYNE & B-1060, BUSINESS EQUIPMENT COMPANY,
FOR VARIOUS OFFICES MATERIALS, I. E., PENS, PENCILS, BINDERS, PAPER, ENVELOPES, FOLDERS &
OTHER ITEMS NECESSARY FOR THE VARIOUS DEPARTMENTS OF THE CITY, AS REQUESTED BY THE OFFICE
SERVICES DEPARTMENT.

(MEMORANDUM AND PURCHASE ORDERS ATTACHED)

EFFECT OF PASSAGE ACQUISITION OF OFFICE SUPPLIES & MATERIALS FOR USE BY THE VARIOUS DEPARTMENTS

EFFECT OF NON-PASSAGE DEPLETION OF SUPPLIES

MONEY INVOLVED (DIRECT COSTS, EXPENDITURES, SAVINGS) _____

ASSIGNED TO COMMITTEE _____